

MONTHLY PERFORMANCE REPORT

September 2017

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Capital Expenditure Summary of Capital Expenditure

Version: **V1.0**

Published by the Policy, Engagement & Communication Team

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Key to Columns and symbols used in report

Column Heading	Description
Minimise or Maximise	Indicates whether higher or lower number is better: Minimise = lower is better, maximise = higher is better
Latest Month	The latest month for which performance information is available
Month's Value	Performance to date for the latest month
Month's Target	Target to date for the latest month
Annual Target 2017/18	Annual target for 2017/18
<u>Outcome</u>	<p>Symbol based on a traffic light system; Red, Amber, Green indicating whether an indicator's performance is on track to achieve the annual target. Symbols used and their meaning are:</p> <p> = at risk of missing target</p> <p> = some slippage against target, but still expected to meet year-end target (31/03/2018)</p> <p> = on course to achieve target</p>
Comment	Commentary for indicators not on track providing reasons for low performance and identifying initiatives planned to bring performance back on track
Better or worse than last year	<p>Symbol indicating whether performance for the Latest Month is better or worse than the same month in the previous year. Symbols and their meanings are:</p> <p> = Latest Month's performance is better than the same month last year</p> <p> = Latest Month's performance is worse than the same month last year</p> <p> = Data not available for current or previous year</p>

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Section 1: 2017-2018 Exceptions - Current Month Performance



Comments on Indicators rated Red or Amber



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Expected Outcome At risk of missing target
Responsible OUs Department of the Chief Executive

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 5.4	Working days lost per FTE due to sickness - excluding school staff [Cumulative]	Aim to Minimise	September 2017	3.30	3.01	7.20			The Corporate sickness target has not been met for the month of September, and sickness levels are above the year to date target. HR will be working with Team Prevent and First Care to undertake a detailed analysis of absence data in order to provide managers with proactive support.	Policy & Resources Scrutiny



Expected Outcome At risk of missing target
Responsible OUs Department for People

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 1.2	Rate of Looked After Children per 10,000 population under the age of 18. [Monthly Snapshot]	Aim to Minimise	September 2017	71.8	66	66			As a result of the current performance an action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis. The rate of looked after children remains above target however it has reduced over the last 4 months. It is acknowledged that we are still some way off target on this indicator but with the drop in child protection numbers we should start seeing a downward trend towards target. In addition to this we are carrying out a piece of detailed analysis on the flow of children in this area with the support of Research in Practice to help us understand where any improvements might be made. Other than children who need to become	People Scrutiny



MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
									looked after in an emergency the decision for a child to become looked after is made by the Placement Panel to ensure that all other options are considered before care is agreed. The Panel process has prevented the numbers escalating and where safely possible put other measures in place to support the family. It is anticipated that our planned work around reunification will ensure that children do not remain in care for longer than necessary. Note for CMT: Benchmarking data as requested Eastern region 49.9, Lowest 33.6 (Essex), Highest 86.0 (Thurrock). Southend are 9th out of 11, 1st being the lowest. Of the 289 children who are looked after, 16 are Unaccompanied Asylum Seeking Children. If these 16 children are removed from the figure, the rate of LAC would be 70.5.	
CP 1.4	Percentage of children who have been LAC for at least 5 working days, who have had a visit in the 6 weeks (30 working days), prior to the last day of the month.	Aim to Maximise	September 2017	84.9%	90%	90%			Whilst it is acknowledged that this indicator is below target the trend is upwards and performance has improved every month this financial year. Since April performance has improved from 58.9% to 84.9%. The activity relating to improving this area of performance is working and has been reported in previous months and remains the same, namely that: - as a result of current performance an action plan is in place and has been presented to Executive Departmental Management Team (DMT) and monitored on a monthly basis; and - Performance continues to improve month on month however it is recognised that the rate of change is too slow. Robust action has been taken in this regard and further improvements have been seen during Aug-17. Work across the service to improve practice, as detailed in plans relating to other areas of performance, will further improve this area of performance. The work includes; visiting being included in all social worker PMR, assurance reporting from team managers on a weekly basis to service managers highlighting children who have not been visited within the last 30 working days (process introduced in April) and proactive use of the weekly performance reports to team managers. Failure to complete visits to children forms part of capability processes where appropriate.	People Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 1.5	Percentage of children who have had their Child Protection Plan for at least 20 working days and who have had a visit in the 20 working days prior to the last day of the month.	Aim to Maximise	September 2017	79.9%	90%	90%			An action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis. It is acknowledged that this performance indicator remains below target however there has been good improvement which is expected to continue. This remains an area of continued focus and the action plan taken to Executive DMT is being progressed. The details of that plan is as follows: - visiting being included in all social worker PMR, assurance reporting from team managers on a weekly basis to service managers includes children who have not been visited within the last 20 working days (process introduced on 22-Apr-17); and - proactive use of the weekly performance reports to team managers. Failure to complete visits to children forms part of capability processes where required.	People Scrutiny
CP 3.10	Percentage of Initial Child Protection Conferences that took place with 15 working days of the initial strategy discussion. [Cumulative YTD]	Aim to Maximise	September 2017	58.7%	90%	90%			It is acknowledged that this indicator remains below target. An action plan continues to be progressed and is submitted to EDMT each month. Performance has however improved a further during August. It is anticipated that improvement will continue. As this is a cumulative measure the strength of performance each month will not be fully reflected in this measure as it is weighted down by the poorer performance early in the year.	People Scrutiny



Expected Outcome At risk of missing target
Responsible OUs Department for Place

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 2.3	Percentage of household waste sent for reuse, recycling and composting [Cumulative]	Aim to Maximise	September 2017	N/A	54.00%	54.00%			Discussions with the contractor currently taking place, in relation to relevant data and need to rebalance targets.	Place Scrutiny







Expected Outcome At risk of missing target
Responsible OUs Public Health



MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 3.8	Number of people successfully completing 4 week stop smoking course [Cumulative]	Aim to Maximise	September 2017	334	450	1,100			Department of Health guidelines state that quit attempts can be registered up to 42 days after a "quit date" is set. Therefore final data will not be available for this period for a further 2 months. Currently behind trajectory, 4 week quit recovery plan being developed and implemented. Recent statistics show smoking prevalence in adults has fallen to 17.2% and footfall through stop smoking continues to decline.	People Scrutiny

Expected Outcome At risk of missing target
 Cannot group these rows by Responsible OUs


MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 1.6	Rate of Children in Need per 10,000 (including CiN, CPP and LAC and Care Leavers). [Monthly Snapshot]	Aim to Minimise	September 2017	334.4	296.6	296.6			This month Performance has dropped slightly by 9 children per 10,000. This may be due to the increase in referrals we see when schools return at the end of the summer break. The positive impact we have seen across the year is enhanced by the work being undertaken within longer term teams to ensure families move swiftly to other services when it safe for them to do so. As a result of the current performance an action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis. Our rate of children in need has increased from 2015/16 when it stood at 251 per 10,000 however it should be noted that our rate had been low compared to statistical neighbours for a number of years. Robust operational management is now in place to ensure that all children classed as in need do actually require statutory support.	People Scrutiny

Expected Outcome Some slippage against target
Responsible OUs Department for People


MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 1.1	Rate of children subject to a Child Protection Plan per 10,000 population under the age of 18. [Monthly Snapshot]	Goldilocks	September 2017	38.2	55.7	55.7			The number of children subject to child protection plans has been decreasing from a high level. The rate of children subject to plans continues to reduce following focussed quality assurance activity in this area but there is a concern that this may not explain all the decrease - we are in the process of reviewing the data and practice to identify if this is a concern.	People Scrutiny
CP 3.2	Proportion of older people (65 and over) who were still at home 91 days after discharge from hospital into reablement/rehabilitation services. [ASCOF 2B(1) [Rolling Quarter]	Aim to Maximise	September 2017	88.3%	88.6%	88.6%			<p>Performance remains stable and virtually on target this month. This reporting period shows that out of 94 Adults using the reablement service, 83 were still at home 91 days later. Of the 11 not at home, 2 had been admitted back into hospital, 1 moved into nursing care, 3 into residential care and 5 passed away.</p> <p>This significant recovery in performance is at least in part due to the work of the Service Transformation team which has supported the redesign of the Front Door services, including the monitoring of the reablement service and how the service collects the data.</p> <p>The benefits of all recent changes and ongoing work has achieved an early improvement in the service. This will continue to be monitored closely for the sustained improvement that is expected.</p> <p>The national benchmark is 82.7%</p>	People Scrutiny
CP 3.4	The proportion of people who use services who receive direct payments (ASCOF 1C (2A)) [YTD Snapshot]	Aim to Maximise	September 2017	30.2%	33.5%	33.5%			At the end of September, 530 of 1756 long term service clients were receiving a Direct Payment. Performance on this indicator has improved this month but remains slightly below target. The service transformation team are working to review the practice and systems in relation to direct payments and the Direct Payment contract will be going out to the market to tender. It is hoped that a new contract, with enhanced expectations on the service delivery will improve and support the Adults using or thinking of using the Direct Payment Service.	People Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 5.6	Percentage of new Education Health and Care (EHC) plans issued within 20 weeks including exception cases. [Cumulative YTD]	Aim to Maximise	September 2017	40.5%	56%	56%			As a result of the current performance an action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis. Between Apr-17 and Sep-17, 60 out of 148 EHC plans were issued within the 20 week timescale, an improvement of 6.1% over last month. The national benchmark is 55.7%.	People Scrutiny

Expected Outcome Some slippage against target
Responsible OUs Public Health



MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 3.9	Take up of the NHS Health Check programme - by those eligible [Cumulative]	Aim to Maximise	September 2017	2,205	2,976	5,740			Currently behind trajectory. Recovery plan being delivered with outreach provider and local GP practices. Public health team offering support to all practices to improve uptake.	People Scrutiny

Expected Outcome Some slippage against target
 Cannot group these rows by Responsible OUs





MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 4.10	Total number of households in temporary accommodation.	Aim to Minimise	September 2017	102	100	100			Lack of available properties continues to have an impact on temporary accommodation occupancy. One factor is the reduction in availability of 2 bedroom properties. It is also difficult to source affordable properties in the private sector due to a combination of high rents that far exceed LHA levels and landlord's reluctance to accept benefit dependant tenants. The level of temporary accommodation occupation has been an area of concern for SBC for some time.	Policy & Resources Scrutiny

Expected Outcome: Indicators on course to achieve target (Greens)

Expected Outcome On course to achieve target
Responsible OUs Corporate Services; Department of the Chief Executive

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 5.2	Govmetric Measurement of Satisfaction (3 Channels - Phones, Face 2 Face & Web) [Cumulative]	Aim to Maximise	September 2017	85.80%	80.00%	80.00%			<p>The Govmetric Measurement of Satisfaction (3 Channels) has maintained a green RAG status during 2017. Whilst the "Face to Face" and "Web" performance have constantly failed to meet target, the "Telephony" results have exceeded target for the year to date. Where there is a drop in the percentage, procedures are changed to ensure targets are met. Feedback, from customers, received is acted on where appropriate. Telephony staff are required to put 100% of calls through to the satisfaction survey and achieving a 20% take up from customers. This forms part of their appraisal and quality monitoring and where targets are not met follow up action is taken.</p> <p>There was no clear cause for dissatisfaction in respect of the website, however, many comments in practice relate to service provision, rather than the website itself (these are forwarded to the relevant departments). July comments regarding the website related either to customers misreading a page or being in the wrong place on the website. All comments regarding the website are considered by the Web Team and improvements made, where possible. It is intended to undertake a survey of web users in the coming months to help identify further improvements for customers.</p>	Policy & Resources Scrutiny

Expected Outcome On course to achieve target
Responsible OUs Department for People

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 3.3	Delayed transfers of care (people) from hospital which are attributable to social care ONLY, per 100,000 population. [ASCOF 2C(2)] [YTD Average]	Aim to Minimise	September 2017	0.71	1.43	1.43			The improvement in this indicator since April has been significant. In the last reporting month there has been; 1 Social Care Acute Delay and 0 Social Care Non-Acute Delays. This improvement in performance has been as a result of a significant amount of work by the service to address business process issues but more importantly to find solutions in time limited, high pressure environments. The Hospital Social Care Team are working with partners to improve patient flow in the acute hospital and embrace the Integrated Discharge Teams who are working with clients when they are first admitted into hospital. Plans are now in place to co-locate the Integrated Discharge Team to seek further improvements. The recent release by the Local Government Association of the August 2017 DTOC Figures for England, show Southend Borough Council ranked as 14th out of 152 Local Authorities (152 being the poorest and 1 being the best ranking). Work continues with EPUT (non-acute) to monitor the processes to ensure data is accurate and agreed by Social Care.	People Scrutiny
CP 3.5	Proportion of adults with a learning disability in paid employment. (ASCOF 1E) [Monthly Snapshot]	Aim to Maximise	September 2017	11.9%	10%	10%			Performance continues to remain above target and has increased this month. 55 Adults are in paid employment and The Learning Disability Team are working with local employers who are keen to support in offering employment opportunities to clients with Learning Disabilities. We are confident that this indicator will meet the annual target.	People Scrutiny

Expected Outcome On course to achieve target
Responsible OUs Department for Place

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 2.1	Number of reported missed collections per 100,000 [Monthly Snapshot]	Aim to Minimise	September 2017	39	45	45			Reported missed collections have reduced as operations have improved, effective contract management has contributed and no further disruptions from service changes.	Place Scrutiny
CP 2.2	% acceptable standard of cleanliness: litter [Cumulative]	Aim to Maximise	September 2017	97%	93%	93%			Standards are above the target showing cleansing has improved, effective contract management and maturity of the contract has contributed to this.	Place Scrutiny

Expected Outcome On course to achieve target
Responsible OUs Public Health

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 3.7	Public Health Responsibility Deal [Cumulative]	Aim to Maximise	September 2017	22	20	40			3 new sign-ups for September. Wellbeing Champions Forum on 11th October used to co-design PHRD offer of support	People Scrutiny

Expected Outcome On course to achieve target
 Cannot group these rows by Responsible OUs

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 4.8	Current Rent Arrears as % of rent due.	Aim to Minimise	September 2017	1.4%	1.77%	1.77%			This indicator represents the current arrears as a percentage of the total rent collectable for the year. Whilst we will always see seasonal fluctuations in the arrears position, we are currently meeting the target, however the further "roll out" of Universal credit coupled with the 1st of the month falling on the weekend has seen the figure increase slightly this month.	Policy and Resources Scrutiny

Section 2: 2017- 2018 Corporate Performance Indicators

Information for all 2013-2014 Corporate Priority Indicators

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Performance Data Expected Outcome: At risk of missing target 8 On course to achieve target 18 Some slippage against target 6 No Value 1

Priority Aim: SAFE: Priorities • Create a safe environment across the town for residents, workers and visitors. • Work in partnership with Essex Police and other agencies to tackle crime. • Look after and safeguard our children and vulnerable adults.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 1.1	Rate of children subject to a Child Protection Plan per 10,000 population under the age of 18. [Monthly Snapshot]	Goldilocks	September 2017	38.2	50.4-55.7	50.4-55.7			John O'Loughlin	People Scrutiny
CP 1.2	Rate of Looked After Children per 10,000 population under the age of 18. [Monthly Snapshot]	Aim to Minimise	September 2017	71.8	66	66			John O'Loughlin	People Scrutiny
CP 1.4	Percentage of children who have been LAC for at least 5 working days, who have had a visit in the 6 weeks (30 working days), prior to the last day of the month.	Aim to Maximise	September 2017	84.9%	90%	90%			John O'Loughlin	People Scrutiny
CP 1.5	Percentage of children who have had their Child Protection Plan for at least 20 working days and who have had a visit in the 20 working days prior to the last day of the month.	Aim to Maximise	September 2017	79.9%	90%	90%			John O'Loughlin	People Scrutiny
CP 1.6	Rate of Children in Need per 10,000 (including CiN, CPP and LAC and Care Leavers). [Monthly Snapshot]	Aim to Minimise	September 2017	334.4	296.6	296.6			John O'Loughlin	People Scrutiny
CP 1.7	The proportion of concluded section 42 enquiries (safeguarding investigations) with an action and a result of either Risk Reduced or Risk Removed. [Cumulative YTD]	Aim to Maximise	September 2017	88.6%	74%	74%			Sharon Houlden	People Scrutiny

Aim: CLEAN: Priorities • Continue to promote the use of green technology and initiatives to benefit the local economy and environment. • Encourage and enforce high standards of environmental stewardship.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 2.1	Number of reported missed collections per 100,000 [Monthly Snapshot]	Aim to Minimise	September 2017	39	45	45	✔	↑	Carl Robinson	Place Scrutiny
CP 2.2	% acceptable standard of cleanliness: litter [Cumulative]	Aim to Maximise	September 2017	97%	93%	93%	✔	▬	Carl Robinson	Place Scrutiny
CP 2.3	Percentage of household waste sent for reuse, recycling and composting [Cumulative]	Aim to Maximise	September 2017	N/A	-	-	-	-	Carl Robinson	Place Scrutiny

Aim: HEALTHY: Priorities • Actively promote healthy and active lifestyles for all. • Work with the public and private rented sectors to provide good quality housing. • Improve the life chances of our residents, especially our vulnerable children & adults, by working to reduce inequalities and social deprivation across our communities.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 3.1	Proportion of adults in contact with secondary mental health services who live independently with or without support. (ASCOF 1H) [Monthly Snapshot]	Aim to Maximise	September 2017	72.3%	70%	70%	✔	↓	Sharon Houlden	People Scrutiny
CP 3.2	Proportion of older people (65 and over) who were still at home 91 days after discharge from hospital into reablement/rehabilitation services. [ASCOF 2B(1) [Rolling Quarter]	Aim to Maximise	September 2017	88.3%	88.6%	88.6%	⚠	↑	Sharon Houlden	People Scrutiny
CP 3.3	Delayed transfers of care (people) from hospital which are attributable to social care ONLY, per 100,000 population. [ASCOF 2C(2)] [YTD Average]	Aim to Minimise	September 2017	0.71	1.43	1.43	✔	↑	Sharon Houlden	People Scrutiny
CP 3.4	The proportion of people who use services who receive direct payments (ASCOF 1C (2A)) [YTD Snapshot]	Aim to Maximise	September 2017	30.2%	33.5%	33.5%	⚠	↑	Sharon Houlden	People Scrutiny
CP 3.5	Proportion of adults with a learning disability in paid employment. (ASCOF 1E) [Monthly Snapshot]	Aim to Maximise	September 2017	11.9%	10%	10%	✔	↑	Sharon Houlden	People Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 3.6	Participation and attendance at council owned / affiliated cultural and sporting activities and events and visits to the Pier [Cumulative]	Aim to Maximise	September 2017	4,199,076	2,175,000	4,350,000			Scott Dolling	Place Scrutiny
CP 3.7	Public Health Responsibility Deal [Cumulative]	Aim to Maximise	September 2017	22	20	40			Andrea Atherton	People Scrutiny
CP 3.8	Number of people successfully completing 4 week stop smoking course [Cumulative]	Aim to Maximise	September 2017	334	450	1,100			Lee Watson	People Scrutiny
CP 3.9	Take up of the NHS Health Check programme - by those eligible [Cumulative]	Aim to Maximise	September 2017	2,205	2,976	5,740			Andrea Atherton	People Scrutiny
CP 3.10	Percentage of Initial Child Protection Conferences that took place with 15 working days of the initial strategy discussion. [Cumulative YTD]	Aim to Maximise	September 2017	58.7%	90%	90%			John O'Loughlin	People Scrutiny
CP 3.11	The number of Early Help Assessments closed with successful outcomes for the clients (excluding TACAF).	Aim to Maximise	September 2017	98					John O'Loughlin	People Scrutiny

Aim: PROSPEROUS: Priorities • Maximise opportunities to enable the planning and development of quality, affordable housing. • Ensure residents have access to high quality education to enable them to be lifelong learners & have fulfilling employment. • Ensure the town is 'open for businesses' and that new, developing and existing enterprise is nurtured and supported • Ensured continued regeneration of the town through a culture led agenda.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 4.3	% of Council Tax for 2017/18 collected in year [Cumulative]	Aim to Maximise	September 2017	52.70%	52.60%	97.30%			Joe Chesterton	Policy & Resources Scrutiny
CP 4.4	% of Non-Domestic Rates for 2017/18 collected in year [Cumulative]	Aim to Maximise	September 2017	55.20%	53.00%	97.90%			Joe Chesterton	Policy & Resources Scrutiny
CP 4.5	Major planning applications determined in 13 weeks [Cumulative]	Aim to Maximise	September 2017	100.00%	79.00%	79.00%			Peter Geraghty	Place Scrutiny
CP 4.6	Minor planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	September 2017	93.81%	84.00%	84.00%			Peter Geraghty	Place Scrutiny


MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 4.7	Other planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	September 2017	93.27%	90.00%	90.00%	✔	↓	Peter Geraghty	Place Scrutiny
CP 4.8	Current Rent Arrears as % of rent due.	Aim to Minimise	September 2017	1.4%	1.77%	1.77%	✔	↑	Sharon Houlden	Policy and Resources Scrutiny
CP 4.9	Percentage of children in good or outstanding schools. [Monthly Snapshot]	Aim to Maximise	September 2017	85.6%	80%	80%	✔	↓	Brin Martin	People Scrutiny
CP 4.10	Total number of households in temporary accommodation.	Aim to Minimise	September 2017	102	100	100	⚠	↓	Sharon Houlden	Policy & Resources Scrutiny

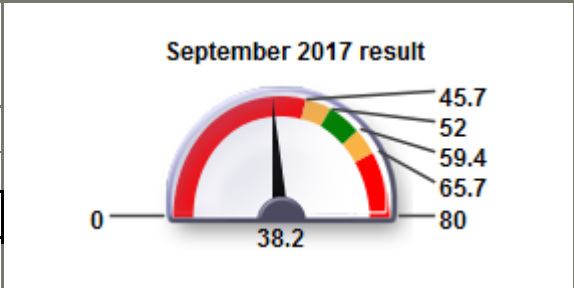
Aim: EXCELLENT: Priorities • Work with & listen to our communities & partners to achieve better outcomes for all • Enable communities to be self-sufficient & foster pride in the town • Promote & lead an entrepreneurial, creative & innovative approach to the development of our town.

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2017/18	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 5.1	Number of hours delivered through volunteering within Culture, Tourism and Property, including Pier and Foreshore and Events. [Cumulative]	Aim to Maximise	September 2017	15,495	9,500	19,000	✔	↑	Scott Dolling	Place Scrutiny
CP 5.2	Govmetric Measurement of Satisfaction (3 Channels - Phones, Face 2 Face & Web) [Cumulative]	Aim to Maximise	September 2017	85.80%	80.00%	80.00%	✔	↓	Nick Corrigan; Joanna Ruffle	Policy & Resources Scrutiny
CP 5.4	Working days lost per FTE due to sickness - excluding school staff [Cumulative]	Aim to Minimise	September 2017	3.30	3.01	7.20	❌	↑	Joanna Ruffle	Policy & Resources Scrutiny
CP 5.5	Increase the number of people signed up to MySouthend to 35,000 [Cumulative]	Aim to Maximise	September 2017	31,533	27,500	35,000	✔	↑	Ellen Butler; Joanna Ruffle	Policy & Resources Scrutiny
CP 5.6	Percentage of new Education Health and Care (EHC) plans issued within 20 weeks including exception cases. [Cumulative YTD]	Aim to Maximise	September 2017	40.5%	56%	56%	⚠	↑	Brin Martin	People Scrutiny

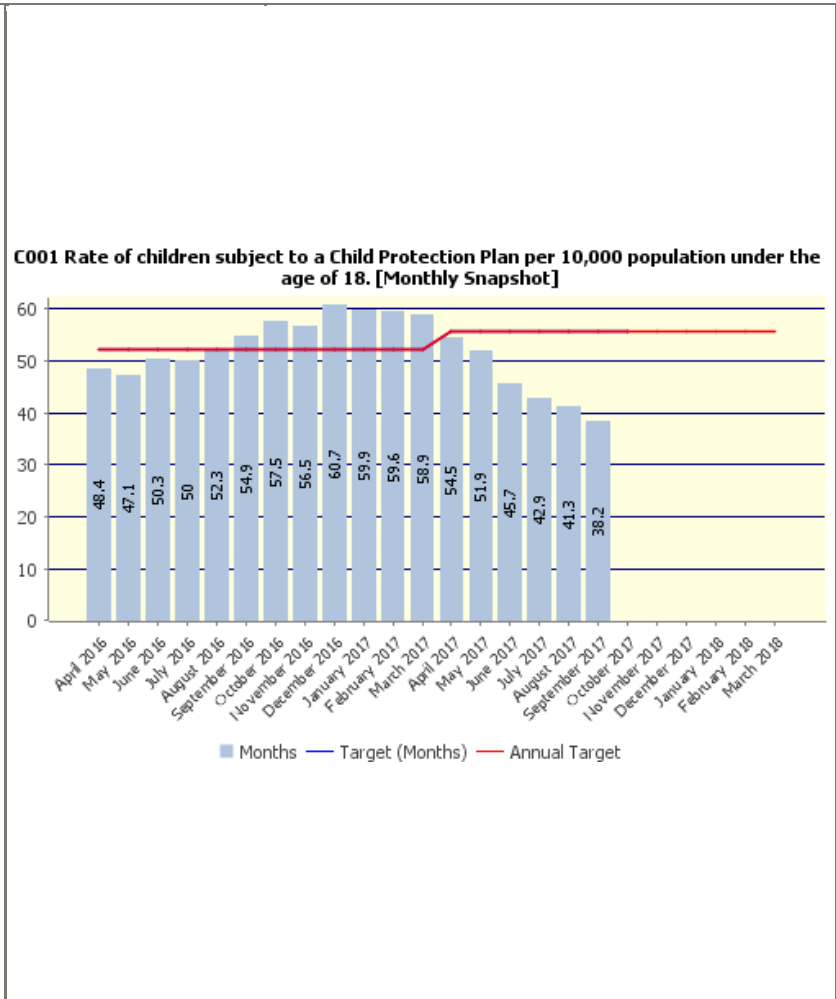
Section 3: Detail of indicators rated Red or Amber

Aim: SAFE: Priorities • Create a safe environment across the town for residents, workers and visitors. • Work in partnership with Essex Police and other agencies to tackle crime. • Look after and safeguard our children and vulnerable adults.
 Expected Outcome: At risk of missing target 4 Some slippage against target 1


CP 1.1	Rate of children subject to a Child Protection Plan per 10,000 population under the age of 18. [Monthly Snapshot]		
Expected Outcome		Format	Goldilocks
Managed By	John O'Loughlin		
Year Introduced	2014		

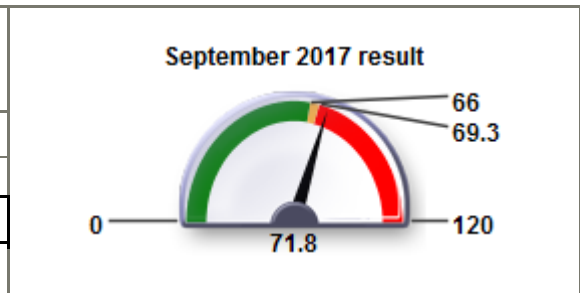


Date Range 1		
	Value	Target
April 2016	48.4	52.3
May 2016	47.1	52.3
June 2016	50.3	52.3
July 2016	50	52.3
August 2016	52.3	52.3
September 2016	54.9	52.3
October 2016	57.5	52.3
November 2016	56.5	52.3
December 2016	60.7	52.3
January 2017	59.9	52.3
February 2017	59.6	52.3
March 2017	58.9	52.3
April 2017	54.5	50.4 - 55.7
May 2017	51.9	50.4 - 55.7
June 2017	45.7	50.4 - 55.7
July 2017	42.9	50.4 - 55.7
August 2017	41.3	50.4 - 55.7
September 2017	38.2	50.4 - 55.7
October 2017		
November 2017		
December 2017		
January 2018		
February 2018		
March 2018		

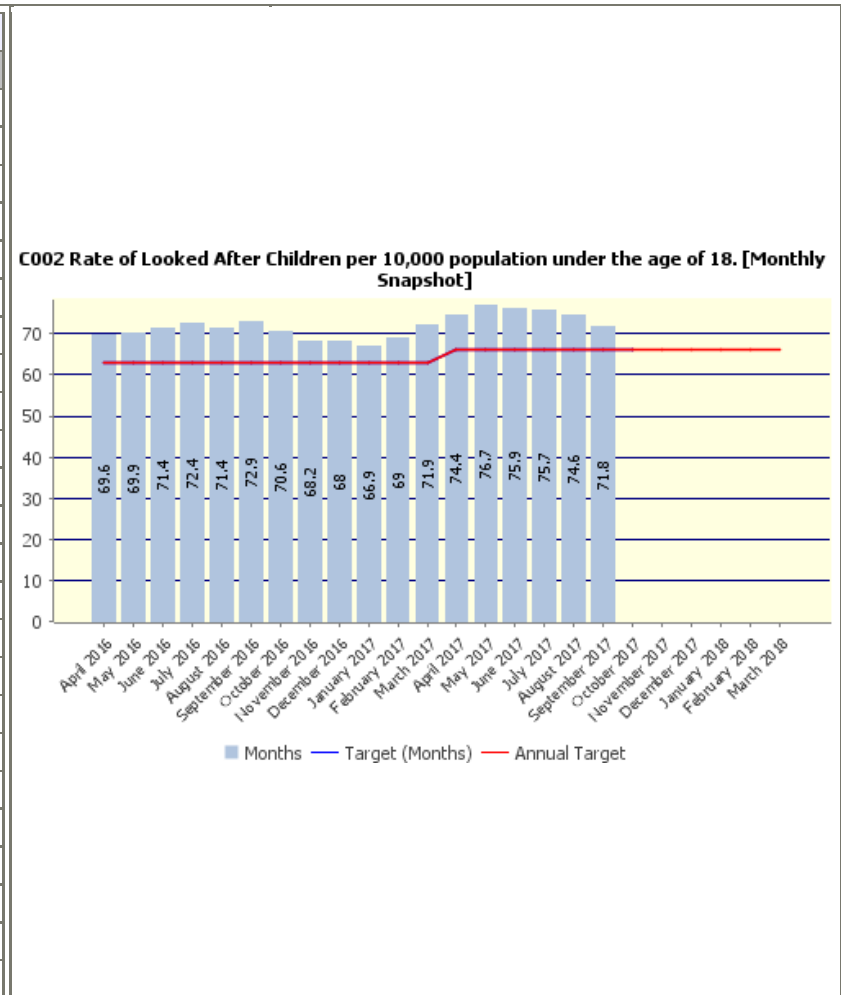


The number of children subject to child protection plans has been decreasing from a high level. The rate of children subject to plans continues to reduce following focussed quality assurance activity in this area but there is a concern that this may not explain all the decrease - we are in the process of reviewing the data and practice to identify if this is a concern.

CP 1.2	Rate of Looked After Children per 10,000 population under the age of 18. [Monthly Snapshot]		
Expected Outcome		Format	Aim to Minimise
Managed By	John O'Loughlin		
Year Introduced	2014		



Date Range 1		
	Value	Target
April 2016	69.6	63
May 2016	69.9	63
June 2016	71.4	63
July 2016	72.4	63
August 2016	71.4	63
September 2016	72.9	63
October 2016	70.6	63
November 2016	68.2	63
December 2016	68	63
January 2017	66.9	63
February 2017	69	63
March 2017	71.9	63
April 2017	74.4	66
May 2017	76.7	66
June 2017	75.9	66
July 2017	75.7	66
August 2017	74.6	66
September 2017	71.8	66
October 2017		
November 2017		
December 2017		
January 2018		
February 2018		
March 2018		

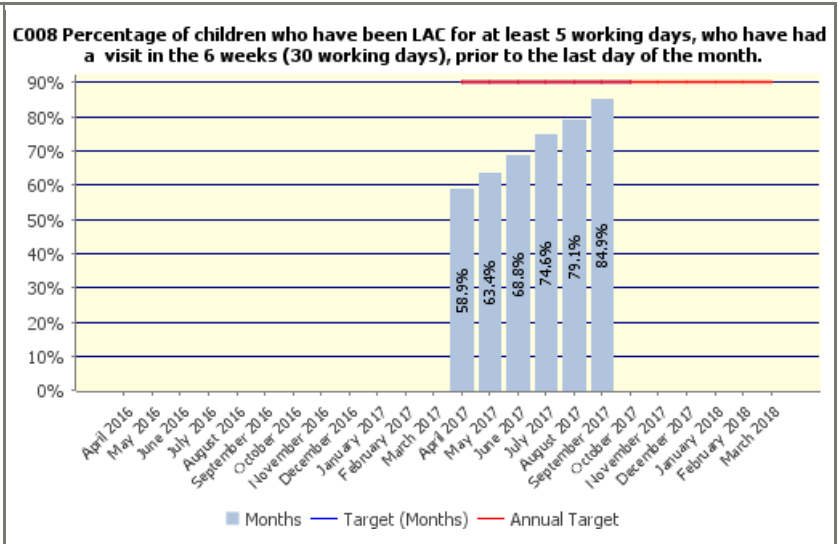


As a result of the current performance an action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis. The rate of looked after children remains above target however it has reduced over the last 4 months. It is acknowledged that we are still some way off target on this indicator but with the drop in child protection numbers we should start seeing a downward trend towards target. In addition to this we are carrying out a piece of detailed analysis on the flow of children in this area with the support of Research in Practice to help us understand where any improvements might be made. Other than children who need to become looked after in an emergency the decision for a child to become looked after is made by the Placement Panel to ensure that all other options are considered before care is agreed. The Panel process has prevented the numbers escalating and where safely possible put other measures in place to support the family. It is anticipated that our planned work around reunification will ensure that children do not remain in care for longer than necessary.

Note for CMT: Benchmarking data as requested Eastern region 49.9, Lowest 33.6 (Essex), Highest 86.0 (Thurrock). Southend are 9th out of 11, 1st being the lowest. Of the 289 children who are looked after, 16 are Unaccompanied Asylum Seeking Children. If these 16 children are removed from the figure, the rate of LAC would be 70.5.

CP 1.4	Percentage of children who have been LAC for at least 5 working days, who have had a visit in the 6 weeks (30 working days), prior to the last day of the month.			<p style="text-align: center;">September 2017 result</p>
Expected Outcome		Format	Aim to Maximise	
Managed By	John O'Loughlin			
Year Introduced	2017			

Date Range 1		
	Value	Target
April 2017	58.9%	90%
May 2017	63.4%	90%
June 2017	68.8%	90%
July 2017	74.6%	90%
August 2017	79.1%	90%
September 2017	84.9%	90%
October 2017		
November 2017		
December 2017		
January 2018		
February 2018		
March 2018		

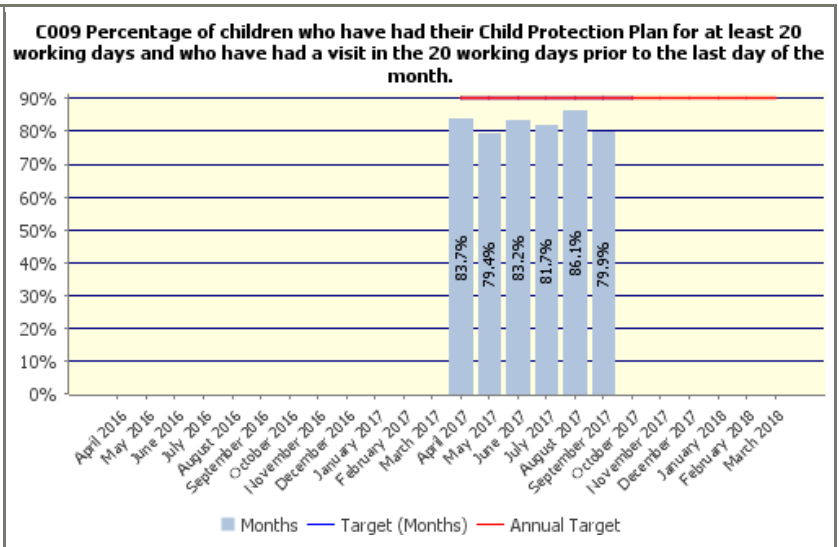


Whilst it is acknowledged that this indicator is below target the trend is upwards and performance has improved every month this financial year. Since April performance has improved from 58.9% to 84.9%. The activity relating to improving this area of performance is working and has been reported in previous months and remains the same, namely that:

- as a result of current performance an action plan is in place and has been presented to Executive Departmental Management Team (DMT) and monitored on a monthly basis; and
- Performance continues to improve month on month however it is recognised that the rate of change is too slow. Robust action has been taken in this regard and further improvements have been seen during Aug-17. Work across the service to improve practice, as detailed in plans relating to other areas of performance, will further improve this area of performance. The work includes; visiting being included in all social worker PMR, assurance reporting from team managers on a weekly basis to service managers highlighting children who have not been visited within the last 30 working days (process introduced in April) and proactive use of the weekly performance reports to team managers. Failure to complete visits to children forms part of capability processes where appropriate.

CP 1.5	Percentage of children who have had their Child Protection Plan for at least 20 working days and who have had a visit in the 20 working days prior to the last day of the month.			<p style="text-align: center;">September 2017 result</p>
Expected Outcome		Format	Aim to Maximise	
Managed By	John O'Loughlin			
Year Introduced	2017			

Date Range 1		
	Value	Target
April 2017	83.7%	90%
May 2017	79.4%	90%
June 2017	83.2%	90%
July 2017	81.7%	90%
August 2017	86.1%	90%
September 2017	79.9%	90%
October 2017		90%
November 2017		
December 2017		
January 2018		
February 2018		
March 2018		



An action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis. It is acknowledged that this performance indicator remains below target however there has been good improvement which is expected to continue. This remains an area of continued focus and the action plan taken to Executive DMT is being progressed. The details of that plan is as follows:

- visiting being included in all social worker PMR, assurance reporting from team managers on a weekly basis to service managers includes children who have not been visited within the last 20 working days (process introduced on 22-Apr-17); and
- proactive use of the weekly performance reports to team managers. Failure to complete visits to children forms part of capability processes where required.

CP 1.6	Rate of Children in Need per 10,000 (including CiN, CPP and LAC and Care Leavers). [Monthly Snapshot]		<p>September 2017 result</p> <p>311.43 296.6 200 334.4 500</p>
Expected Outcome		Format Aim to Minimise	
Managed By	John O'Loughlin		
Year Introduced	2017		

Date Range 1		
	Value	Target
April 2017	369.3	296.6
May 2017	366.1	296.6
June 2017	361.7	296.6
July 2017	338.8	296.6
August 2017	325.3	296.6
September 2017	334.4	296.6
October 2017		
November 2017		
December 2017		
January 2018		
February 2018		
March 2018		


This month Performance has dropped slightly by 9 children per 10,000. This may be due to the increase in referrals we see when schools return at the end of the summer break.

The positive impact we have seen across the year is enhanced by the work being undertaken within longer term teams to ensure families move swiftly to other services when it safe for them to do so.

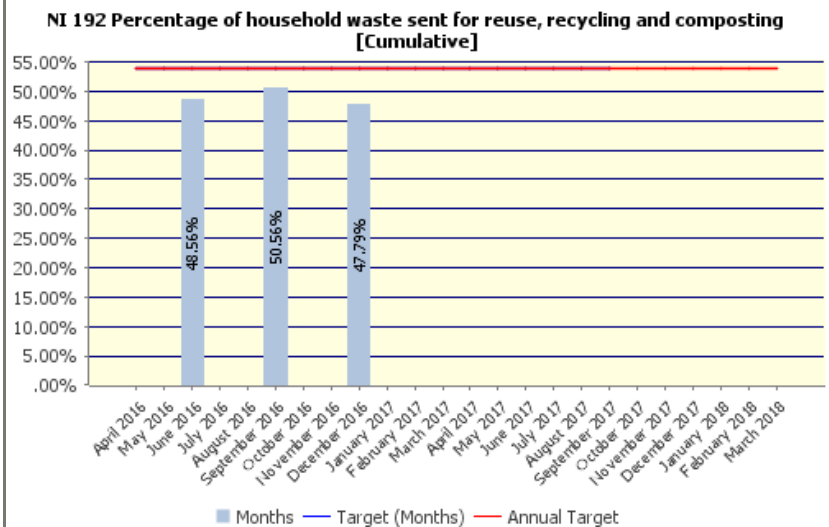
As a result of the current performance an action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis. Our rate of children in need has increased from 2015/16 when it stood at 251 per 10,000 however it should be noted that our rate had been low compared to statistical neighbours for a number of years. Robust operational management is now in place to ensure that all children classed as in need do actually require statutory support.

Aim: CLEAN: Priorities • Continue to promote the use of green technology and initiatives to benefit the local economy and environment. • Encourage and enforce high standards of environmental stewardship.

Expected Outcome: At risk of missing target 1

CP 2.3	Percentage of household waste sent for reuse, recycling and composting [Cumulative]			September 2017 result N/A
Expected Outcome		Format	Aim to Maximise	
Managed By	Carl Robinson			
Year Introduced	2008			


Date Range 1		
	Value	Target
April 2016	N/A	54.00%
May 2016	N/A	54.00%
June 2016	48.56%	54.00%
Q1 2016/17		
July 2016	N/A	54.00%
August 2016	N/A	54.00%
September 2016	50.56%	54.00%
Q2 2016/17		
October 2016	N/A	54.00%
November 2016	N/A	54.00%
December 2016	47.79%	54.00%
Q3 2016/17		
January 2017	N/A	54.00%
February 2017	N/A	54.00%
March 2017	N/A	54.00%
Q4 2016/17		
April 2017	N/A	TBC
May 2017	N/A	TBC
June 2017	N/A	TBC
Q1 2017/18		
July 2017	N/A	TBC
August 2017	N/A	TBC
September 2017	N/A	TBC
Q2 2017/18		
October 2017		
November 2017		
December 2017		
Q3 2017/18		
January 2018		
February 2018		
March 2018		
Q4 2017/18		



Discussions with the contractor currently taking place, in relation to relevant data and need to rebalance targets.

Aim: HEALTHY: Priorities • Actively promote healthy and active lifestyles for all. • Work with the public and private rented sectors to provide good quality housing. • Improve the life chances of our residents, especially our vulnerable children & adults, by working to reduce inequalities and social deprivation across our communities.

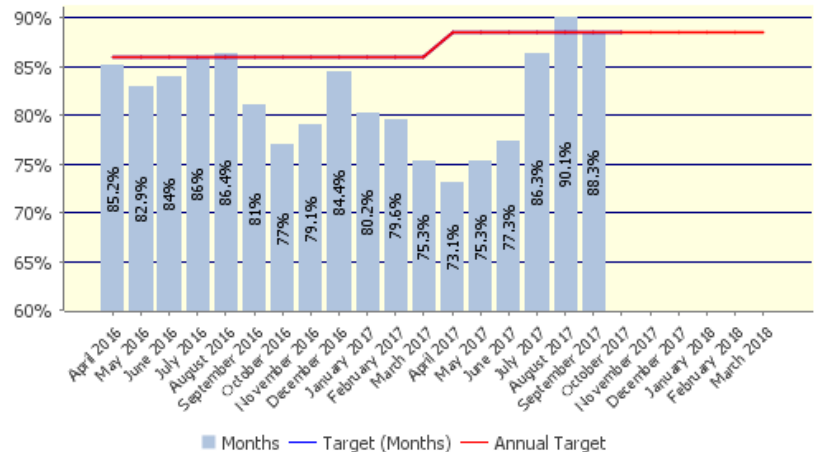
Expected Outcome: At risk of missing target 2 Some slippage against target 3

CP 3.2	Proportion of older people (65 and over) who were still at home 91 days after discharge from hospital into reablement/rehabilitation services. [ASCOF 2B(1) [Rolling Quarter]		
Expected Outcome		Format	Aim to Maximise
Managed By	Sharon Houlden		
Year Introduced	2012		



Date Range 1		
	Value	Target
April 2016	85.2%	86%
May 2016	82.9%	86%
June 2016	84%	86%
Q1 2016/17		
July 2016	86%	86%
August 2016	86.4%	86%
September 2016	81%	86%
Q2 2016/17		
October 2016	77%	86%
November 2016	79.1%	86%
December 2016	84.4%	86%
Q3 2016/17		
January 2017	80.2%	86%
February 2017	79.6%	86%
March 2017	75.3%	86%
Q4 2016/17		
April 2017	73.1%	88.6%
May 2017	75.3%	88.6%
June 2017	77.3%	88.6%
Q1 2017/18		
July 2017	86.3%	88.6%
August 2017	90.1%	88.6%
September 2017	88.3%	88.6%
Q2 2017/18		

A013 Proportion of older people (65 and over) who were still at home 91 days after discharge from hospital into reablement/rehabilitation services. [ASCOF 2B(1) [Rolling Quarter]



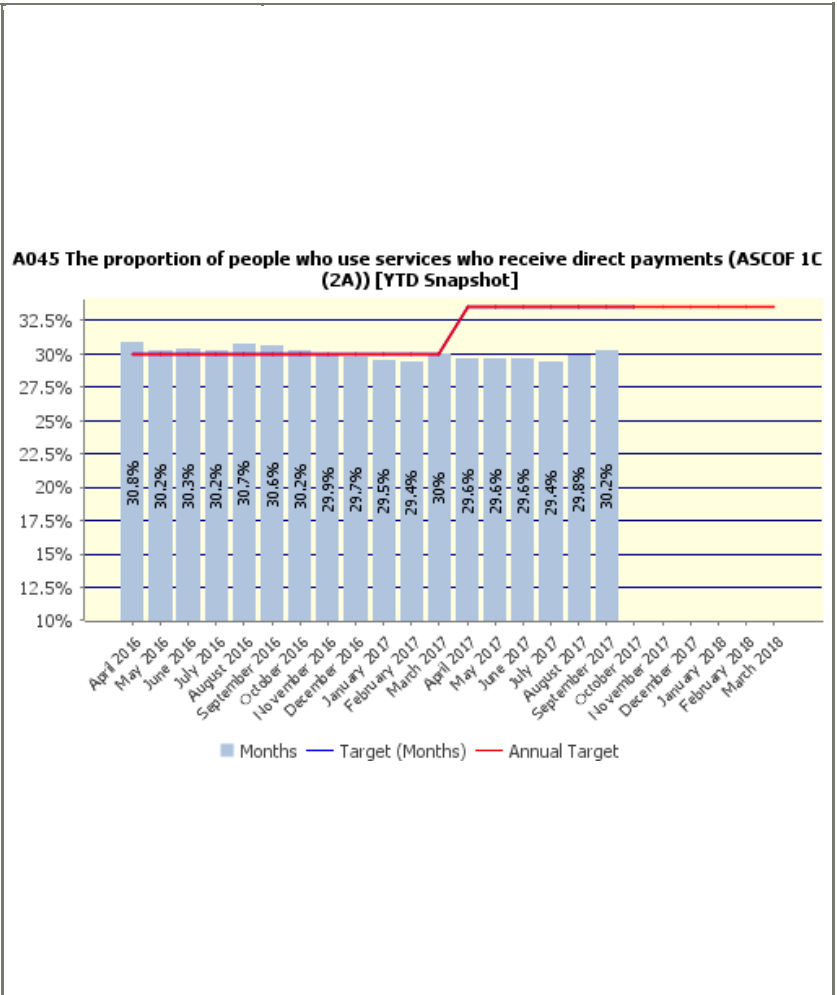
Performance remains stable and virtually on target this month. This reporting period shows that out of 94 Adults using the reablement service, 83 were still at home 91 days later. Of the 11 not at home, 2 had been admitted back into hospital, 1 moved into nursing care, 3 into residential care and 5 passed away.

This significant recovery in performance is at least in part due to the work of the Service Transformation team which has supported the redesign of the Front Door services, including the monitoring of the reablement service and how the service collects the data.


The benefits of all recent changes and on-going work have achieved an early improvement in the service. This will continue to be monitored closely for the sustained improvement that is expected. The national benchmark is 82.7%

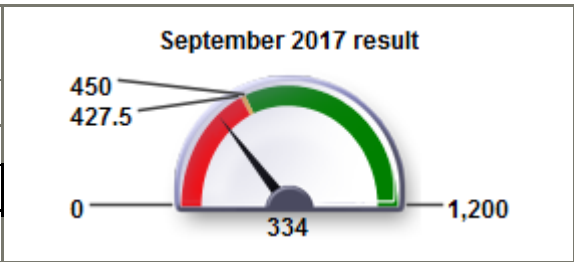
CP 3.4	The proportion of people who use services who receive direct payments (ASCOF 1C (2A)) [YTD Snapshot]			<p style="text-align: center;">September 2017 result</p>
Expected Outcome		Format	Aim to Maximise	
Managed By	Sharon Houlden			
Year Introduced	2015			

Date Range 1		
	Value	Target
April 2016	30.8%	30%
May 2016	30.2%	30%
June 2016	30.3%	30%
July 2016	30.2%	30%
August 2016	30.7%	30%
September 2016	30.6%	30%
October 2016	30.2%	30%
November 2016	29.9%	30%
December 2016	29.7%	30%
January 2017	29.5%	30%
February 2017	29.4%	30%
March 2017	30%	30%
April 2017	29.6%	33.5%
May 2017	29.6%	33.5%
June 2017	29.6%	33.5%
July 2017	29.4%	33.5%
August 2017	29.8%	33.5%
September 2017	30.2%	33.5%
October 2017		
November 2017		
December 2017		
January 2018		
February 2018		
March 2018		

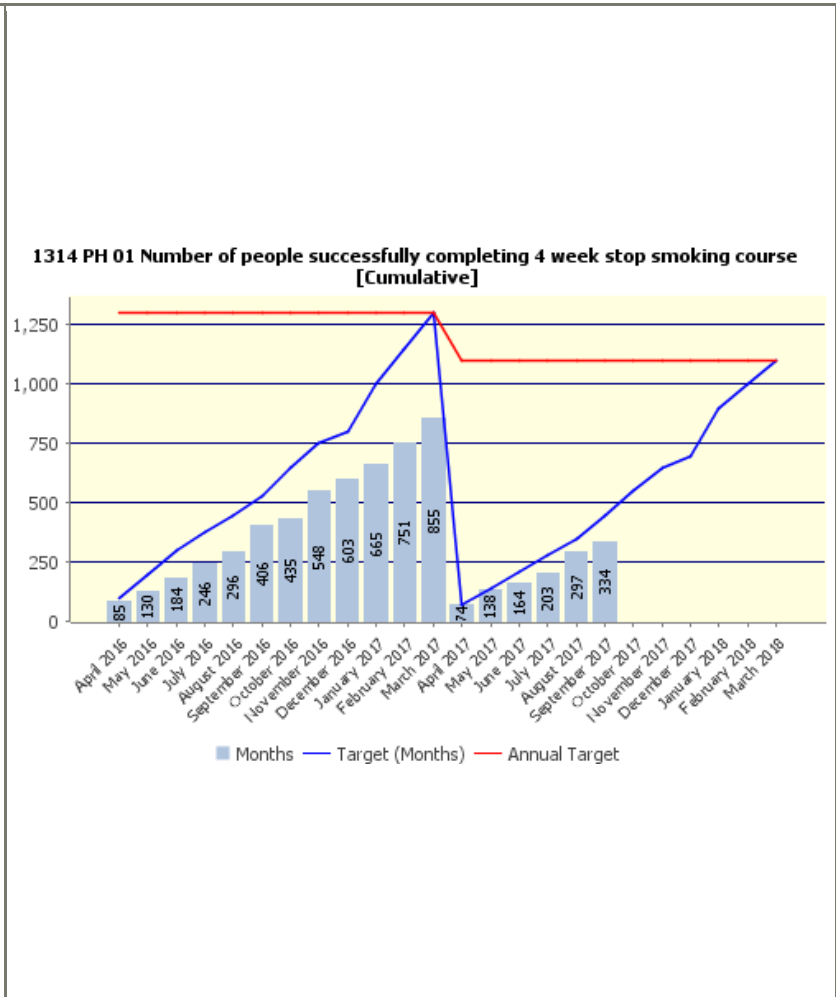


At the end of September, 530 of 1756 long term service clients were receiving a Direct Payment. Performance on this indicator has improved this month but remains slightly below target. The service transformation team are working to review the practice and systems in relation to direct payments and the Direct Payment contract will be going out to the market to tender. It is hoped that a new contract, with enhanced expectations on the service delivery will improve and support the Adults using or thinking of using the Direct Payment Service.


CP 3.8	Number of people successfully completing 4 week stop smoking course [Cumulative]		
Expected Outcome		Format	Aim to Maximise
Managed By	Lee Watson		
Year Introduced	2013		

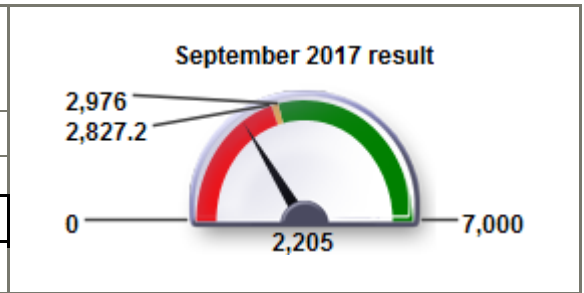


Date Range 1		
	Value	Target
April 2016	85	100
May 2016	130	200
June 2016	184	300
July 2016	246	380
August 2016	296	450
September 2016	406	530
October 2016	435	650
November 2016	548	750
December 2016	603	800
January 2017	665	1,000
February 2017	751	1,150
March 2017	855	1,300
April 2017	74	70
May 2017	138	140
June 2017	164	210
July 2017	203	280
August 2017	297	350
September 2017	334	450
October 2017		550
November 2017		650
December 2017		700
January 2018		900
February 2018		1,000
March 2018		1,100

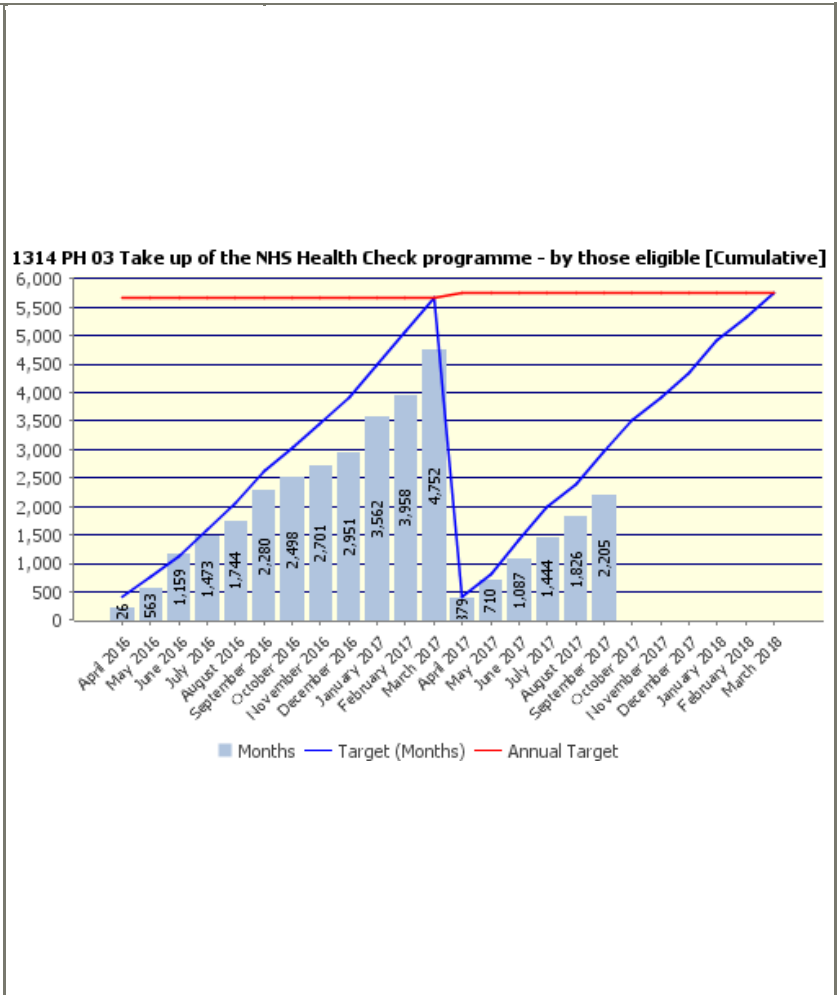


Department of Health guidelines state that quit attempts can be registered up to 42 days after a "quit date" is set. Therefore final data will not be available for this period for a further 2 months. Currently behind trajectory, 4 week quit recovery plan being developed and implemented. Recent statistics show smoking prevalence in adults has fallen to 17.2% and footfall through stop smoking continues to decline.

CP 3.9	Take up of the NHS Health Check programme - by those eligible [Cumulative]		
Expected Outcome		Format	Aim to Maximise
Managed By	Andrea Atherton		
Year Introduced	2013		



Date Range 1		
	Value	Target
April 2016	226	406
May 2016	563	763
June 2016	1,159	1,120
July 2016	1,473	1,592
August 2016	1,744	2,064
September 2016	2,280	2,632
October 2016	2,498	3,038
November 2016	2,701	3,443
December 2016	2,951	3,914
January 2017	3,562	4,482
February 2017	3,958	5,050
March 2017	4,752	5,673
April 2017	379	414
May 2017	710	828
June 2017	1,087	1,406
July 2017	1,444	1,984
August 2017	1,826	2,398
September 2017	2,205	2,976
October 2017		3,506
November 2017		3,920
December 2017		4,334
January 2018		4,912
February 2018		5,326
March 2018		5,740



Currently behind trajectory. Recovery plan being delivered with outreach provider and local GP practices. Public health team offering support to all practices to improve uptake.

CP 3.10	Percentage of Initial Child Protection Conferences that took place with 15 working days of the initial strategy discussion. [Cumulative YTD]		<p style="text-align: center;">September 2017 result</p>
Expected Outcome		Format Aim to Maximise	
Managed By	John O'Loughlin		
Year Introduced	2017		

Date Range 1		
	Value	Target
April 2017	27.3%	90%
May 2017	26.5%	90%
June 2017	33.3%	90%
July 2017	54.5%	90%
August 2017	59.3%	90%
September 2017	58.7%	90%
October 2017		90%
November 2017		
December 2017		
January 2018		
February 2018		
March 2018		

Month	Value	Target (Months)	Annual Target
April 2017	27.3%	90%	90%
May 2017	26.5%	90%	90%
June 2017	33.3%	90%	90%
July 2017	54.5%	90%	90%
August 2017	59.3%	90%	90%
September 2017	58.7%	90%	90%

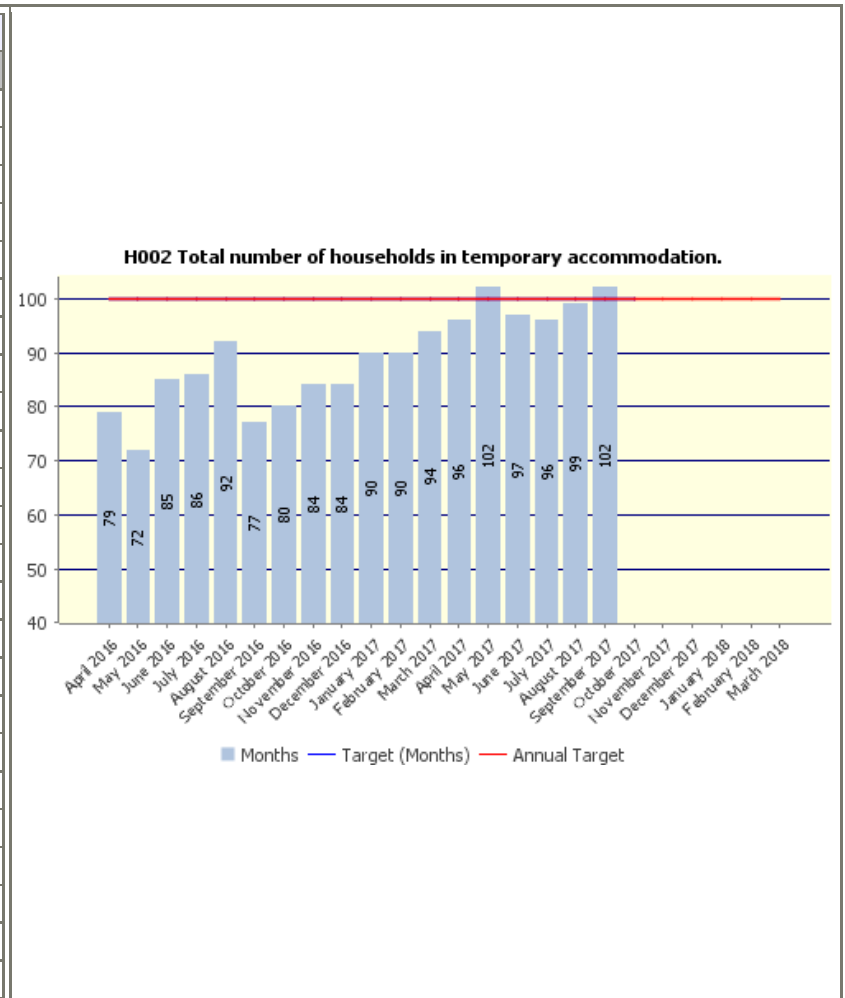
It is acknowledged that this indicator remains below target. An action plan continues to be progressed and is submitted to EDMT each month. Performance has however improved a further during August. It is anticipated that improvement will continue. As this is a cumulative measure the strength of performance each month will not be fully reflected in this measure as it is weighted down by the poorer performance early in the year.

Aim: PROSPEROUS: Priorities • Maximise opportunities to enable the planning and development of quality, affordable housing. • Ensure residents have access to high quality education to enable them to be lifelong learners & have fulfilling employment. • Ensure the town is 'open for businesses' and that new, developing and existing enterprise is nurtured and supported • Ensure continued regeneration of the town through a culture led agenda.

Expected Outcome: Some slippage against target 1

CP 4.10	Total number of households in temporary accommodation.			<p>September 2017 result</p>
Expected Outcome		Format	Aim to Minimise	
Managed By	Sharon Houlden			
Year Introduced				

Date Range 1		
	Value	Target
April 2016	79	100
May 2016	72	100
June 2016	85	100
July 2016	86	100
August 2016	92	100
September 2016	77	100
October 2016	80	100
November 2016	84	100
December 2016	84	100
January 2017	90	100
February 2017	90	100
March 2017	94	100
April 2017	96	100
May 2017	102	100
June 2017	97	100
July 2017	96	100
August 2017	99	100
September 2017	102	100
October 2017		
November 2017		
December 2017		
January 2018		
February 2018		
March 2018		



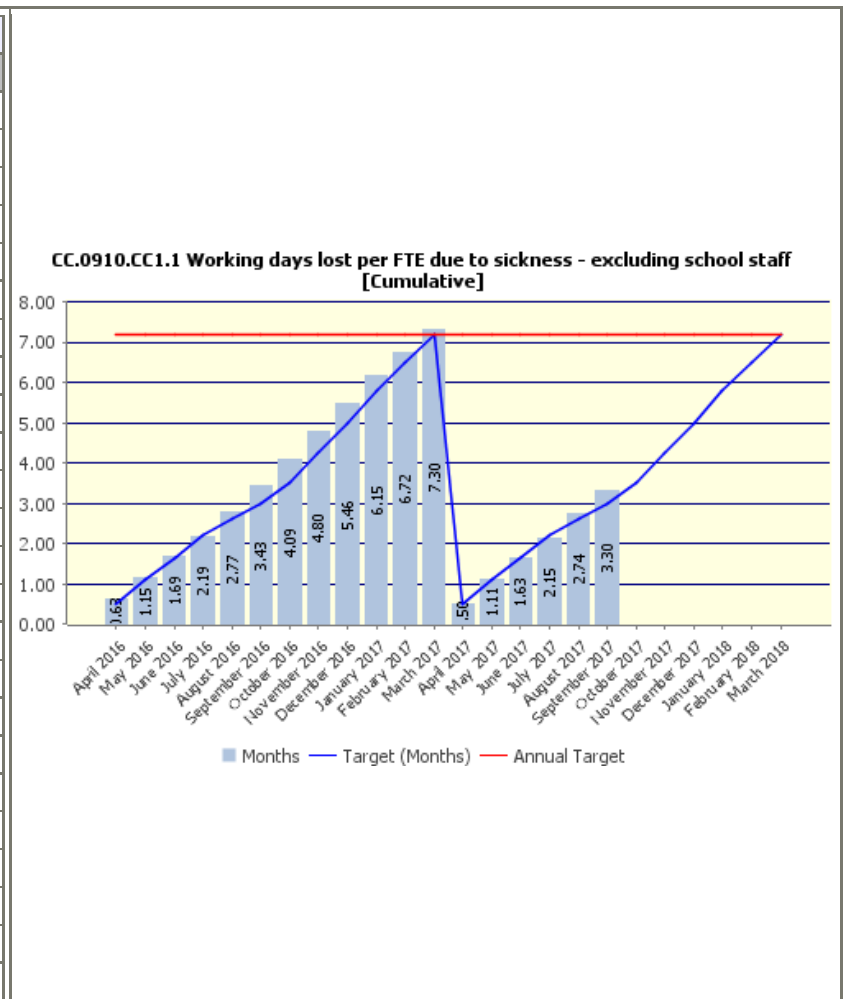
Lack of available properties continues to have an impact on temporary accommodation occupancy. One factor is the reduction in availability of 2 bedroom properties. It is also difficult to source affordable properties in the private sector due to a combination of high rents that far exceed LHA levels and landlord's reluctance to accept benefit dependant tenants. The level of temporary accommodation occupation has been an area of concern for SBC for some time.

Aim: EXCELLENT: Priorities • Work with & listen to our communities & partners to achieve better outcomes for all • Enable communities to be self-sufficient & foster pride in the town • Promote & lead an entrepreneurial, creative & innovative approach to the development of our town.

Expected Outcome: At risk of missing target 1 Some slippage against target 1

CP 5.4	Working days lost per FTE due to sickness - excluding school staff [Cumulative]			<p>September 2017 result</p>
Expected Outcome		Format	Aim to Minimise	
Managed By	Joanna Ruffle			
Year Introduced	2009			

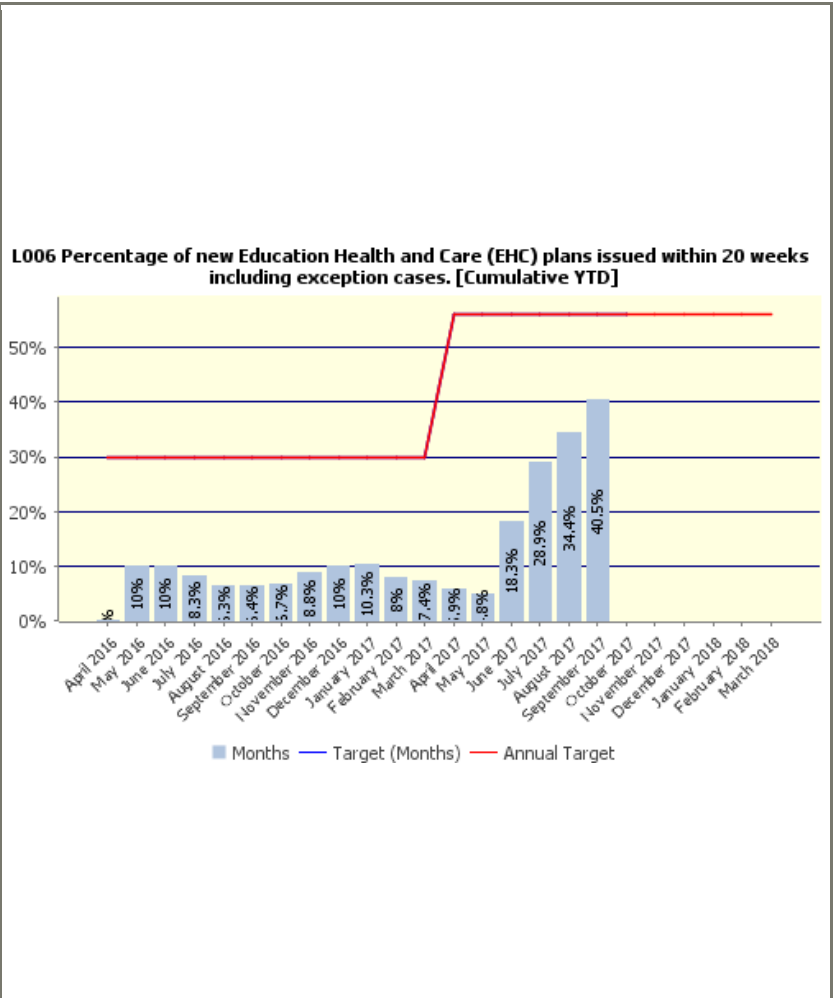
Date Range 1		
	Value	Target
April 2016	0.63	0.51
May 2016	1.15	1.10
June 2016	1.69	1.65
July 2016	2.19	2.21
August 2016	2.77	2.61
September 2016	3.43	3.01
October 2016	4.09	3.51
November 2016	4.80	4.27
December 2016	5.46	4.99
January 2017	6.15	5.82
February 2017	6.72	6.49
March 2017	7.30	7.20
April 2017	0.50	0.51
May 2017	1.11	1.10
June 2017	1.63	1.65
July 2017	2.15	2.21
August 2017	2.74	2.61
September 2017	3.30	3.01
October 2017		3.51
November 2017		4.27
December 2017		4.99
January 2018		5.82
February 2018		6.49
March 2018		7.20



The Corporate sickness target has not been met for the month of September, and sickness levels are above the year to date target. HR will be working with Team Prevent and First Care to undertake a detailed analysis of absence data in order to provide managers with proactive support.

CP 5.6	Percentage of new Education Health and Care (EHC) plans issued within 20 weeks including exception cases. [Cumulative YTD]			<p>September 2017 result</p>
Expected Outcome		Format	Aim to Maximise	
Managed By	Brin Martin			
Year Introduced	2016			

Date Range 1		
	Value	Target
April 2016	0%	30%
May 2016	10%	30%
June 2016	10%	30%
July 2016	8.3%	30%
August 2016	6.3%	30%
September 2016	6.4%	30%
October 2016	6.7%	30%
November 2016	8.8%	30%
December 2016	10%	30%
January 2017	10.3%	30%
February 2017	8%	30%
March 2017	7.4%	30%
April 2017	5.9%	56%
May 2017	4.8%	56%
June 2017	18.3%	56%
July 2017	28.9%	56%F
August 2017	34.4%	56%
September 2017	40.5%	56%
October 2017		
November 2017		
December 2017		
January 2018		
February 2018		
March 2018		



As a result of the current performance an action plan is in place for this indicator and has been presented to Executive DMT which will be monitored on a monthly basis.

Between Apr-17 and Sep-17, 60 out of 148 EHC plans were issued within the 20 week timescale, an improvement of 6.1% over last month.

The national benchmark is 55.7%.

SECTION 4 – Partnership Indicators

Health and Wellbeing Indicators

	Performance Measures	Rationale for inclusion	Latest Performance
1.	<p>Referral for treatment - % of patients referred from GP to hospital treatment within 18 weeks</p> <p>http://southendccg.nhs.uk/news-events/governing-body-papers/5-october-2017</p>	<p>National standard, providing a measurement of key area of performance and a key area of public concern. Can be produced monthly and is easy to benchmark.</p>	<p style="text-align: center;">86.45% (July 2017)</p> <p>NHS Southend CCG was not compliant for July; with 14,675 pathways of which 1,989 were over 18 weeks and 7 were over 52 weeks.</p> <p>Against national target of 85%</p>
2.	<p>Cancer treatment - % patients treated within 62 days of GP urgent suspected cancer referral</p> <p>http://southendccg.nhs.uk/news-events/governing-body-papers/5-october-2017</p>	<p>National standard, providing a measurement of key area of performance and a key area of public concern. Can be produced monthly and is easy to benchmark.</p>	<p>62 Day Operational Standard 79% (July 2017)</p> <p>Against national average of 82.4%</p> <p>30 out of 38 patients were treated within 62 days.</p>
3.	<p>A&E - % of patients attending Southend Hospital A&E, seen and discharged in under 4 hours</p> <p>http://southendccg.nhs.uk/news-events/governing-body-papers/</p>	<p>National standard. Provides information relating to the effectiveness of the urgent care system. Can be produced monthly and is easy to benchmark.</p>	<p style="text-align: center;">91.1% (August 2017)</p> <p style="text-align: center;">91.83% (Year to date)</p> <p>Against national target of 95%</p>
4.	<p>Mental health - Improving Access to Psychological Therapy (IAPT) - % of people with common mental health problems accessing the service and entering treatment in the current year</p> <p>http://southendccg.nhs.uk/news-events/governing-body-papers/june-2017/1750-item-08-integrated-commissioning-and-performance-report-010617/file</p>	<p>Provides an indicator for a priority area for councillors and one of the HWB Strategy ambitions. Can be produced monthly and is easily benchmarked.</p>	<p>15.0% as at 31st March 2017, however aiming to exceed this and work to 15.8%.</p> <p>Based on performance over the rest of the year to date, it seems likely that the target will be close to the national NHS England target for 2017/18 of 16.8%.</p> <p>Performance in Southend is above the required trajectory</p>

5.	<p>Dementia - % of people diagnosed with dementia against the estimated prevalence. (66.7% national ambition).</p> <p>http://southendccg.nhs.uk/news-events/governing-body-papers/5-october-2017/1879-item-06-integrated-commissioning-performance-051017/file</p>	<p>Issue of increasing prevalence and concern among the public. Can be produced monthly and is easy to benchmark.</p>	<p>61.1% achieved in July 2017, this is against the 66.7% diagnosis ambition target.</p> <p>An increase from 60.1% in June.</p> <p>Southend remains the only CCG in the East of England that is compliant with the national target.</p>
6.	<p>Primary Care – GP Patient Survey: - Overall experience of the GP surgery (very/fairly good; fairly/very poor; neither good nor poor)</p> <p>https://gp-patient.co.uk/surveys-and-reports</p>	<p>Provides residents views on the quality of GP service in the borough. Survey is now produced annually.</p>	<p>Overall experience of GP surgery – July 2017</p> <p>Very good – 42% Fairly good – 41% Neither good nor poor – 11% Fairly poor – 4% Very poor – 3%</p> <p>National Average of patients rating ‘Good’ is 85%</p>
7.	<p>End of life care - Preferred Place of Death (PPoD) – Percentage of patients referred to the Palliative Care Support Register (PCSE) who have expressed a preference for place of death and who achieve this preference. *</p>	<p>Nationally accepted as a key performance indicator for end of life care; integral to Ambitions for Palliative and End of Life Care: a national framework for local action 2015-2020.</p> <p>Can be produced monthly.</p>	<p>Southend: 83%</p> <p>The PPoD achievement for Southend in September 2017 is 36 out of 44.</p> <p>(no national target at present)</p>

*although patients make a preference for a place of death, often home, the reality of the last days/hours of life often prompts patients and/or relatives/carers to change their mind and seek what they consider to be a place of safety and support, which is invariably the acute trust. Patients are documented for PPoD as: Home; Hospital; Hospice; Care/Nursing Home; Community Hospital.

Local Economy Indicators

Performance Measures		Latest Performance Economic Scorecard Reported Quarterly										
1.	Average House Prices	<table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr style="background-color: #d3d3d3;"> <th style="width: 30%;"></th> <th style="width: 35%; text-align: center;">August 2016</th> <th style="width: 35%; text-align: center;">August 2017</th> </tr> </thead> <tbody> <tr> <td style="background-color: #d3d3d3;">Average Price</td> <td style="text-align: center;">£250,998</td> <td style="text-align: center;">£276,602</td> </tr> <tr> <td style="background-color: #d3d3d3;">% Change</td> <td style="text-align: center;">12.47% (Aug 15-16)</td> <td style="text-align: center;">10.20% (Aug 16-17)</td> </tr> </tbody> </table>			August 2016	August 2017	Average Price	£250,998	£276,602	% Change	12.47% (Aug 15-16)	10.20% (Aug 16-17)
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3.	Job Seekers Allowance Claimants	<table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr style="background-color: #d3d3d3;"> <th style="width: 30%;"></th> <th style="width: 35%; text-align: center;">March 2016</th> <th style="width: 35%; text-align: center;">March 2017</th> </tr> </thead> <tbody> <tr> <td style="background-color: #d3d3d3;">JSA Claimants (Number)</td> <td style="text-align: center;">2,170</td> <td style="text-align: center;">2,300</td> </tr> <tr> <td style="background-color: #d3d3d3;">JSA Claimants %</td> <td style="text-align: center;">2.0%</td> <td style="text-align: center;">2.10%</td> </tr> </tbody> </table> <p style="margin-top: 10px; font-size: small;">Source: Office of National Statistics & Southend-on-Sea Borough Council</p>			March 2016	March 2017	JSA Claimants (Number)	2,170	2,300	JSA Claimants %	2.0%	2.10%
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Community Safety Indicators

Short name	Month's value (April-August cumulative)	Comment – explanation of current performance, actions to improve performance and anticipated future performance																																												
Score against 10 BCS crimes; Theft of Vehicle, theft from vehicle, vehicle interference, domestic burglary, theft of cycle, theft from person, criminal damage, common assault, wounding's, robbery. [Cumulative]	3384	<p>Southend CSP is now undertaking its 2017 Strategic Intelligence Assessment. The assessment will identify the key crime priorities for the next 12 months commencing in 2018.</p> <p>The SIA processes, as well as the on-going reviews of the CSP and Community Safety Hub, will hopefully re align resources and structures (CSP Action Groups) to ensure the Council and its partners target the key areas which are causing the Borough most harm. This includes issues surrounding the Town Centre (the street community), Violent Crime (such as knife crime, and crime associated with Gangs) and other problems associated with ASB and street drinking – including enforcement practices.</p> <p>August BCS Breakdown: Theft of a vehicle – 4%; Theft from a vehicle - 7% ; Vehicle interference – 1%; Burglary in a dwelling – 8%; Bicycle Theft – 4%; Theft from the person -2%; Criminal damage (exc 59) - 17%; HMIC Violence without injury – 36%; Wounding (Serious or Other) – 18%; Personal Robbery – 2%.</p>																																												
Performance Measures	Rationale for inclusion	Latest Performance Available																																												
10 BCS crimes	Provides a broad indication of the level of crime in the borough, is a familiar performance measure and is easy to benchmark.	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Individual Components of 10 BCS Comparator Crime</th> <th style="text-align: center;">iQuanta (June 2017)</th> <th style="text-align: center;">Essex Police Performance Summary Offences (Rolling 12 months to June 2017)</th> <th style="text-align: center;">Increase/ Decrease (previous years data) %</th> </tr> </thead> <tbody> <tr> <td>10 BCS Crimes - total</td> <td style="text-align: center;">*</td> <td style="text-align: center;">6840</td> <td style="text-align: center;">↓2.0</td> </tr> <tr> <td>Theft of a vehicle</td> <td style="text-align: center;">31</td> <td style="text-align: center;">361</td> <td style="text-align: center;">↑4.0</td> </tr> <tr> <td>Theft from Vehicle</td> <td style="text-align: center;">83</td> <td style="text-align: center;">858</td> <td style="text-align: center;">↓8.0</td> </tr> <tr> <td>Vehicle Interference</td> <td style="text-align: center;">29</td> <td style="text-align: center;">185</td> <td style="text-align: center;">↑13.0</td> </tr> <tr> <td>Burglary in a dwelling</td> <td style="text-align: center;">90</td> <td style="text-align: center;">352</td> <td style="text-align: center;">*</td> </tr> <tr> <td>Bicycle theft</td> <td style="text-align: center;">23</td> <td style="text-align: center;">442</td> <td style="text-align: center;">↑10.0</td> </tr> <tr> <td>Theft from the person</td> <td style="text-align: center;">29</td> <td style="text-align: center;">220</td> <td style="text-align: center;">↓16.0</td> </tr> <tr> <td>Criminal Damage (exc 59)</td> <td style="text-align: center;">162</td> <td style="text-align: center;">1799</td> <td style="text-align: center;">↓6.0</td> </tr> <tr> <td>Violence Without Injury</td> <td style="text-align: center;">343</td> <td style="text-align: center;">3122</td> <td style="text-align: center;">↑9.0</td> </tr> <tr> <td>Wounding (Serious or Other)</td> <td style="text-align: center;">129</td> <td style="text-align: center;">*</td> <td style="text-align: center;">*</td> </tr> </tbody> </table>	Individual Components of 10 BCS Comparator Crime	iQuanta (June 2017)	Essex Police Performance Summary Offences (Rolling 12 months to June 2017)	Increase/ Decrease (previous years data) %	10 BCS Crimes - total	*	6840	↓2.0	Theft of a vehicle	31	361	↑4.0	Theft from Vehicle	83	858	↓8.0	Vehicle Interference	29	185	↑13.0	Burglary in a dwelling	90	352	*	Bicycle theft	23	442	↑10.0	Theft from the person	29	220	↓16.0	Criminal Damage (exc 59)	162	1799	↓6.0	Violence Without Injury	343	3122	↑9.0	Wounding (Serious or Other)	129	*	*
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			Robbery (Personal Property)	15	216	↑21.0
		<p>*Not recorded.</p> <p>**Solved rates show the ratio between the number of police-recorded crimes where the offender has received a formal sanction (includes; charges, cautions, penalty notices and cannabis warnings), and the total number of crimes recorded in the time period covered. (Solved rates do not include restorative justice or a community resolution.</p>				
Potential Performance Measures		Rationale for inclusion		Latest Performance		
				Number (Rolling 12 months to August)		Increase/ Decrease % (01/08/2016 – 31/07/2017)
2	Total number of crimes +/- incidents	Provides a broad indication of the level of crime in the borough, covering all crimes		Total number of Incidents 4162 (August)	Total number of Crimes 15418 (August)	Crimes - ↑1 Incidents - ↓6
3	Anti-social Behaviour reported	A key concern of members and public that is not reflected in the 10 BCS crimes performance measure.		6840		↓2
4	Number of arrests (cumulative)	Provides key performance information relating to Police activity to tackle crime. However, the measure may be misleading as the number of arrests has been declining as a result of greater use of alternatives to formal charges (penalty notices, community resolution, cautions etc..) – a trend which is likely to continue.		496		↓12
5	'Positive disposals' (outcomes of crimes 'cleared up' other than a formal conviction –.)	Recognises the full range of possible outcomes taken following arrest, such as community resolution, cautions etc...		240 (16.81%)		↑50
6	Number of domestic abuse incidents	High profile area of work and a demand pressure on resources.		2287		↓1
7	Number of incidents of missing people reported	High profile area of work and a demand pressure on resources.		83		↓51



Revenue Budget Monitoring 2017/18

Period 6

as at 30 September 2017
Portfolio Summary

Contents

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1. Commentary

This report outlines the budget monitoring position for the General Fund and Housing Revenue Account for 2017/18, based on the views of the Directors and their Management Teams, in light of expenditure and income to 30 September 2017.

The starting point for the budget monitoring is the original budget as agreed by Council in February 2017.

2. Overall Budget Performance – General Fund

As at the end of September, an underspend to the overall Council budget of £2,104,000 is currently being forecast for the year-end. This position reflects a projected overspend of £225,000 in Council departmental spending and a £2,329,000 underspend on financing costs. The variances which services are reporting are detailed in section 3. The forecast net underspend of £2,104,000 is currently expected to be transferred to earmarked reserves to ensure the General Fund balance remains at £11 million.

General Fund Portfolio Forecast Comparison 2017/18 at 30 September 2017 - Period 6

Portfolio	Latest Budget 2017/18 £000	Projected Outturn 2017/18 £000	September Forecast Variance £000	August Forecast Variance £000
Leader	2,222	2,172	(50)	(50)
Culture, Tourism & the Economy	12,918	13,022	104	107
Corporate and Community Support Services	11,632	11,402	(230)	(158)
Housing, Planning & Sustainability	5,122	5,144	22	0
Children & Learning	26,729	27,740	1,011	929
Health & Adult Social Care	39,086	39,309	223	222
Transport, Waste & Regulatory Services	22,803	21,948	(855)	(772)
Technology	4,540	4,540	0	85
Total Portfolio	125,052	125,277	225	363
Non-Service Areas	15,537	13,208	(2,329)	(2,299)
Earmarked Reserves	(17,436)	(15,332)	2,104	1,936
Net Expenditure / (Income)	123,153	123,153	0	0

Where Portfolios are forecasting an overspend by the end of the year, the relevant Director has been advised that appropriate action plans must be in place to address any projected overspend position so that a balanced budget for the Council is produced by the year end.

3. Service Variances - £225,000 forecast overspend

The key variances are as shown in the following table:-

Portfolio	Unfavourable £'000	Favourable £'000	Net £'000	Previous period £'000
Leader				
Part year vacancy for Chief Executive post		(40)		(40)
Treasury Management costs		(10)		(10)
	0	(50)	(50)	(50)
Culture, Tourism & the Economy				
Pension opt-in costs	14			0
Grounds Maintenance income shortfall	50			50
Part year vacancies within the Library Service		(50)		(50)
Set up costs of the new library ICT system	50			0
Vacancy within the Museums service		(32)		0
Part year vacancy within the Parks Service		(18)		(18)
Theatre contract negotiations ongoing	75			75
Water testing costs along the Pier and Foreshore	100			100
Pier admission income		(50)		(50)
Part year vacancy in the Economic Development team		(20)		0
Staffing underspend due to maternity leave		(15)		0
	289	(185)	104	107
Corporate and Community Support				
Underspend on PA costs for Director of Legal and Democratic Services		(10)		(10)
Underspend on residual budget from the deletion of the Programme Office		(40)		(40)
Vacant posts in the Financial Planning and Control team		(60)		(60)
Vacant posts in the Accounts Payable team		(20)		0
Vacant post in Asset Management team		(50)		(50)
Additional rents (including Backrent) for SBC Properties		(50)		(50)
Income relating to Council Tax Court Costs		(90)		(80)
Unused budget in the NDR Collections team		(10)		0
Benefits Admin Team Staffing	50			50
Civic Centre contract cleaning	60			62
Vacancies in the Customer Service team		(20)		0
Vacant hours in the Voluntary Organisations team		(10)		(10)
Members scrutiny and conference expenses		(10)		0
Overspend on running costs at Porters	20			0
Underspend on Members N.I. and Chairperson Allowance		(20)		0
Income for Legal Services	30			30
	160	(390)	(230)	(158)
Housing, Planning & Sustainability				
Agency costs in the Building Control team	74			0
Additional income generated by the Building Control team		(52)		0
	74	(52)	22	0

...Continued			
Children and Learning			
Children with disabilities and associated cost of direct payments	27		27
Children's Placements - forecast for current cohort of PVI looked after children	538		501
Leaving Care accommodation costs and support costs	169		87
Staffing pressure costs in children services	137		137
Support costs for Children under Sect 17 and Sect 20		(59)	(54)
Funding pressures at the Marigold Assessment centre mostly attributable to transport costs	66		71
Forecast on current in-house fostering placements and impact of adoption referral income	133		160
	1,070	(59)	1,011
			929
Health and Adult Social Care			
People with a Learning Disability - Lower than estimated residential care placements and day care services		(100)	(100)
People with Mental Health Needs - Higher than estimated residential care placements and direct payments	142		141
Older People - residential care packages and complex packages	235		248
Physical and Sensory Impairment - Higher than estimated residential care placements	16		16
Health contribution towards Integrated commissioning		(70)	(70)
Underspend due to vacancies on customer services team		0	(13)
	393	(170)	223
			222
Transport, Waste & Regulatory Services			
Traffic signals maintenance contract		(25)	0
Shortfall in highways income	50		0
Winter service stock carried forward from 2016/17		(80)	0
Parking enforcement contractor underperformance and PCN bad debt provision	178		0
Security costs incurred at the Travel Centre	68		0
Additional streetwork inspectors above the budgeted establishment	66		0
Job evaluation outcome			22
Electricity refunds due to updated meter readings		(15)	0
Public conveniences contractor underspend		(20)	0
Waste service contractor underspend		(200)	0
Waste MBT still in commissioning phase		(900)	(900)
Food processing now generates income rather than costs		(125)	0
Street cleansing contractor overspend	50		0
Standby pay budget no longer required due to service change		(28)	0
Flood Defences pump station servicing	66		66
Flood Defences land licence	40		40
Staffing saving in Business Support to be realised in 2018/19	20		0
	538	(1,393)	(855)
			(772)
Technology			
ICT agency cost to backfill secondments to capital projects	0		85
	0	0	85
Total	2,524	(2,299)	225
			363

Non Service Variances (£2,329,000 forecast underspend)

Financing Costs – (£2,329K)

This provision is forecast to be underspent against budget at the year-end as; revised Minimum Revenue Provision Policy (£1,924K); PWLB interest is lower (£470K) due to reduced borrowing; HRA interest (£4K); reduction in in-house investments due to reduced surplus cash availability £10K; interest on short term borrowing £70K; reduced interest to be received on energy efficiency schemes £25K; VAT Interest due to a Voluntary Disclosure £6K; Investments from the property fund currently have a higher value than anticipated (£50K); Principal repayment of an interest free loan £8K.

4. Appropriations to / from Earmarked Reserves

Net appropriations from Earmarked Reserves totalling £12,282,000 were agreed by Council when setting the 2017/18 budget in February 2017. The current outturn position allows for further in-year net appropriations from reserves totalling £3,049,760. Total net appropriations from/(to) reserves for 2017/18 will therefore equal £15,331,760.

- £4,086,000 from the Capital Reserve as agreed at Cabinet in June 2017
- £402,550 from the Business Transformation Reserve to enable the progression of projects
- £75,000 from the Public Health Reserve Grant Reserve
- £644,710 from the General Grants Reserve
- £20,500 from the Public Health DAAT Reserve
- (£125,000) to the Election Reserve (2017-18 is a fallow year)
- £150,000 from the Specific Corporate Projects Reserve to support ICT projects
- (£100,000) to the Rental Equalisation Reserve
- (£2,104,000) appropriation to Reserves at the year end for projected year end underspend

£3,049,760 Total from Reserves

5. Revenue Contributions to Capital Outlay (RCCO)

The original budget for 2017/18 included planned revenue contributions for capital investments, via the use of Earmarked Reserves, of £3,804,000. Due to additions to the capital programme agreed at Cabinet in June 2017, this budget has now increased to £7,988,000. Earmarked Reserves will fund £7,890,000 of this, with the remaining £98,000 funded from energy savings generated from energy efficiency projects.

6. Performance against Budget savings targets for 2017/18

As part of setting the Council budget for 2017/18, a schedule of Departmental and Corporate savings was approved totalling £7.502 million. These are required to achieve a balanced budget.

A monthly exercise is in place to monitor the progress of the delivery of these savings. A breakdown, by RAG status, of the Departmental Savings is shown below:

	Red £000	Amber £000	Green £000	Original Savings Total £000	Projected Outturn £000	Forecast Variance £000
Department						
Chief Executive	0	785	205	990	990	0
People	671	751	3,119	4,541	3,428	(1,113)
Place	120	134	1,434	1,971	1,688	(283)
Total	791	1,670	4,758	7,502	6,106	(1,396)

Although the current forecast is showing a shortfall of £1,396,000 against the required savings total of £7.502 million, it is currently expected that the total savings will be delivered in full as part of each

Department's overall budget total by the end of the financial year either by finding alternative savings or ensuring amber and red savings are delivered in full.

7. Overall Budget Performance – Housing Revenue Account (HRA)

The HRA budget was approved by Council on 23rd February 2017 and anticipated that £3,392,000 would be appropriated to earmarked reserves in 2017/18.

The closing HRA balance as at 31st March 2017 was £3,502,000.

The current forecast is projecting higher than anticipated rental income of £250,000 due to a lower number of void properties than estimated in the budget. There is also a £29,000 pressure due to resident patrol services in Victoria Ward and a £4,000 pressure on capital financing charges because the interest payable on the HRA's internal borrowing is higher than expected. The HRA's share of interest received on investments is higher than estimated in the budget by £60,000. The overall underspend of £277,000 will be transferred to the Capital Investment Reserve.

8. Budget Virements

In line with the approved financial procedure rules all virements over £50,000 between portfolio services or between pay and non-pay budgets are to be approved by Cabinet.

Below is a table showing the virements which fall within these parameters:-

	DR	CR
	£	£
Virements over £50,000 in reported period	5,013	(5,013)
Virements over £50,000 previously reported	4,155	(4,155)
Virements approved under delegated authority	353	(353)
Total virements	9,521	(9,521)

The virements for Cabinet approval this period are:

- £5,013,420 Transfer of Public Health commissioning budgets to the Integrated Commissions Team.

£5,013,420 Total

Due to the changes made at Appointments Council, amendments have been made to the hierarchy structure within this report which has adjusted the opening budget shown from the original budget book. An additional exercise has been undertaken to ensure that all costs are allocated to the correct portfolio service within the Children & Learning Portfolio in line with CIPFA guidance.

General Fund Forecast 2017/18
at 30 September 2017 - Period 6
Portfolio Holder Summary

Portfolio	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
Leader	2,567	(180)	2,387	(165)	2,222	2,172	(50)	4,646	4,426	(220)
Culture, Tourism & the Economy	16,350	(3,757)	12,593	325	12,918	13,022	104	6,606	6,826	220
Corporate and Community Support Services	121,679	(109,623)	12,056	(424)	11,632	11,402	(230)	6,659	6,430	(229)
Housing, Planning & Sustainability	7,725	(2,603)	5,122	0	5,122	5,144	22	2,481	2,376	(105)
Children & Learning	105,228	(78,991)	26,237	492	26,729	27,740	1,011	13,347	14,636	1,289
Health & Adult Social Care	67,470	(28,522)	38,948	138	39,086	39,309	223	19,538	19,661	123
Transport, Waste & Regulatory Services	33,996	(11,602)	22,394	409	22,803	21,948	(855)	11,599	10,869	(730)
Technology	5,354	(971)	4,383	157	4,540	4,540	0	2,346	2,492	146
Portfolio Net Expenditure	360,369	(236,249)	124,120	932	125,052	125,277	225	67,222	67,716	494
Reversal of Depreciation	(23,460)	4,629	(18,831)	0	(18,831)	(18,831)	0	(9,416)	(9,417)	(1)
Levies	590	0	590	0	590	590	0	281	280	(1)
Financing Costs	16,594	0	16,594	0	16,594	14,265	(2,329)	7,027	5,361	(1,666)
Contingency	5,228	0	5,228	38	5,266	5,266	0	1,902	0	(1,902)
Pensions Upfront Funding	7,467	0	7,467	0	7,467	7,467	0	0	0	0
Miscellaneous Income	0	0	0	0	0	0	0	0	246	246
Sub Total	6,419	4,629	11,048	38	11,086	8,757	(2,329)	(206)	(3,530)	(3,324)
Net Operating Expenditure	366,788	(231,620)	135,168	970	136,138	134,034	(2,104)	67,016	64,186	(2,830)
General Grants	0	(3,537)	(3,537)	0	(3,537)	(3,537)	0	(1,790)	(1,721)	69
Corporate Savings	0	0	0	0	0	0	0	0	0	0
Revenue Contribution to Capital	3,804	0	3,804	4,184	7,988	7,988	0	1,902	0	(1,902)
Contribution to / (from) Earmarked Reserves	(12,282)	0	(12,282)	(5,154)	(17,436)	(15,332)	2,104	(9,190)	(17,222)	(8,032)
Contribution to / (from) General Reserves	0	0	0	0	0	0	0	0	0	0
Net Expenditure / (Income)	358,310	(235,157)	123,153	0	123,153	123,153	0	57,938	45,243	(12,695)

Use of General Reserves							
Balance as at 1 April 2017			11,000		11,000	11,000	0
Use in Year			0	0	0	0	0
Balance as at 31 March 2018			11,000	0	11,000	11,000	0

**General Fund Forecast 2017/18
at 30 September 2017 - Period 6
Leader
Portfolio Holder - Cllr J Lamb**

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
a Corporate Subscriptions	73	0	73	0	73	73	0	36	40	4
b Corporate and Non Distributable Costs	1,764	(180)	1,584	(215)	1,369	1,319	(50)	4,221	3,978	(243)
c Emergency Planning	85	0	85	0	85	85	0	42	37	(5)
d Strategy & Performance	645	0	645	50	695	695	0	347	371	24
Total Net Budget for Portfolio	2,567	(180)	2,387	(165)	2,222	2,172	(50)	4,646	4,426	(220)

Virements

£000

Transfer from earmarked reserves
Allocation from Contingency
In year virements

50

0

(215)

(165)

**General Fund Forecast 2017/18
at 30 September 2017 - Period 6
Leader
Portfolio Holder - Cllr J Lamb**

Forecast Outturn Variance	Year to Date Variance
a.	
b. The Chief Executive post was vacant for the first three months of the year, resulting in an expected underspend of £40k against budget. A forecast underspend of £10k on Debt Management Expenses (due to enhanced cash fees being deducted at source rather than by invoice).	Year to date budgets for Corporate Initiatives and Pension Costs are currently underspent however due to the ad-hoc and high value nature it is not possible to forecast outturn with any degree of confidence
c.	
d.	Funding for project staff in the Policy, Engagement and Communications team to support SBC compliance with the EU General Data Protection Regulation (with effect from May 2018) has been agreed but is awaiting drawdown.

**General Fund Forecast 2017/18
at 30 September 2017 - Period 6
Culture, Tourism & the Economy
Portfolio Holder - Cllr A Holland**

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
a Arts Development	554	(305)	249	5	254	268	14	197	224	27
b Amenity Services Organisation	3,615	(670)	2,945	4	2,949	2,999	50	1,630	1,734	104
c Culture Management	67	(6)	61	200	261	261	0	230	234	4
d Library Service	3,394	(394)	3,000	(5)	2,995	2,995	0	1,714	1,706	(8)
e Museums and Art Gallery	1,135	(68)	1,067	26	1,093	1,061	(32)	566	524	(42)
f Parks And Amenities Management	1,693	(665)	1,028	6	1,034	1,016	(18)	426	455	29
g Sports Development	53	0	53	0	53	53	0	26	28	2
h Sport and Leisure Facilities	615	(304)	311	0	311	311	0	156	155	(1)
i Southend Theatres	849	(27)	822	0	822	897	75	419	440	21
j Resort Services Pier and Foreshore and Southend Marine Activity Centre	2,689	(884)	1,805	25	1,830	1,880	50	534	537	3
k Tourism	136	(18)	118	(78)	40	40	0	20	8	(12)
l Economic Development	571	(250)	321	71	392	372	(20)	197	296	99
m Town Centre	210	(59)	151	(2)	149	149	0	88	44	(44)
n Better Queensway	0	0	0	44	44	44	0	0	46	46
o Climate Change	106	(43)	63	29	92	92	0	95	110	15
p Closed Circuit Television	450	(32)	418	0	418	418	0	215	212	(3)
q Community Safety	213	(32)	181	0	181	166	(15)	93	73	(20)
Total Net Budget for Portfolio	16,350	(3,757)	12,593	325	12,918	13,022	104	6,606	6,826	220

Virements

£000

Transfer from earmarked reserves
Allocation from Contingency
In year virements

282

23

20

325

**General Fund Forecast 2017/18
at 30 September 2017 - Period 6
Culture, Tourism & the Economy
Portfolio Holder - Cllr A Holland**

Forecast Outturn Variance	Year to Date Variance
a. A member of staff opted into the pension scheme resulting in an unanticipated increase in costs. Furthermore, the opening of Unit 21 has resulted in the café incurring some running costs. A profit share arrangement is in place which it is anticipated will generate some income to compensate this.	
b. There has been a reduction in the income anticipated, based on the current position and compared against income received in 16/17. Furthermore, the bulk of winter materials have been purchased. However, staff vacancies are helping to offset some of the above pressure.	Bulk of supplies purchased at the start of the year for use throughout. There has also been a reduction in income received to date.
c.	
d.	
e. Staff vacancies are forecasted to result in an underspend within the service as the vacant roles have only recently been advertised.	There are vacant posts within the teams, and utility costs are lower than expected.
f. Staff vacancies within the year have resulted in an underspend against the establishment. These vacant posts have now been filled and the team is fully staffed.	
g.	
h.	
i. Commercial negotiations in relation to the Theatres contract remain on-going.	
j. Pier admission figures are higher than anticipated so far resulting in increased income to date. However, water testing requirements have also increased due to environmental factors and are creating a budget pressure.	
k.	
l. Staff vacancies are forecasted to result in an underspend as the current vacant role is yet to be filled.	Grant funding is due to be received which will cover project expenditure.
m.	
n.	
o.	
p.	

q. There is a staffing underspend in the Community Safety team as a result of a member of staff being on maternity leave.

**General Fund Forecast 2017/18
at 30 September 2017 - Period 6
Corporate and Community Support
Portfolio Holder - Cllr A Moring**

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
a Departmental Support for the Chief Executive	771	0	771	0	771	721	(50)	368	231	(137)
b Accountancy	2,071	(352)	1,719	0	1,719	1,659	(60)	875	827	(48)
c Accounts Payable	126	(5)	121	0	121	101	(20)	62	52	(10)
d Accounts Receivable	185	(75)	110	0	110	110	0	55	53	(2)
e Insurance	155	(245)	(90)	0	(90)	(90)	0	61	63	2
f Asset Management	383	(5)	378	0	378	328	(50)	189	162	(27)
g Community Centres and Club 60	104	(1)	103	0	103	103	0	47	44	(3)
h Corporate and Industrial Estates	430	(2,611)	(2,181)	(71)	(2,252)	(2,302)	(50)	(1,071)	(1,236)	(165)
i Council Tax Admin	854	(595)	259	0	259	169	(90)	132	7	(125)
j Non Domestic Rates Collection	165	(305)	(140)	30	(110)	(120)	(10)	65	46	(19)
Housing Benefit and Council Tax Benefit	1,990	(1,195)	795	(300)	495	545	50	246	275	29
k Admin										
l Rent Benefit Payments	98,947	(99,050)	(103)	0	(103)	(103)	0	99	147	48
m Internal Audit & Corporate Fraud	835	(188)	647	0	647	647	0	324	263	(61)
n Buildings Management	2,645	(113)	2,532	213	2,745	2,805	60	1,624	1,651	27
o Cemeteries and Crematorium	1,263	(2,525)	(1,262)	19	(1,243)	(1,243)	0	(561)	(412)	149
p Customer Services Centre	1,985	(290)	1,695	0	1,695	1,675	(20)	844	809	(35)
q Dial A Ride Service	122	(19)	103	(16)	87	87	0	43	30	(13)
r Registration of Births Deaths and Marriages	329	(371)	(42)	0	(42)	(42)	0	(20)	(42)	(22)
s Transport Management	160	0	160	7	167	167	0	84	78	(6)
t Vehicle Fleet	527	(344)	183	(4)	179	179	0	85	101	16
u Partnership Team	277	0	277	0	277	277	0	137	126	(11)
v Support To Voluntary Sector	779	0	779	0	779	769	(10)	389	384	(5)
w Human Resources	1,745	(497)	1,248	8	1,256	1,256	0	624	635	11
x People & Organisational Development	406	(91)	315	0	315	315	0	160	132	(28)
y Tickfield Training Centre	290	(97)	193	1	194	194	0	113	115	2
z Democratic Services Support	354	0	354	9	363	353	(10)	183	165	(18)
aa Mayoralty	185	0	185	(1)	184	204	20	102	111	9
ab Member Support	705	0	705	25	730	710	(20)	355	346	(9)
ac Elections and Electoral Registration	352	0	352	(121)	231	231	0	190	129	(61)

ad Local Land Charges	192	(297)	(105)	0	(105)	(105)	0	(25)	(34)	(9)
ae Legal Services	1,170	(243)	927	(58)	869	899	30	434	450	16
af Corporate Procurement	610	0	610	0	610	610	0	305	392	87
ag Property Management and Maintenance	567	(109)	458	(165)	293	293	0	141	330	189
Total Net Budget for Portfolio	121,679	(109,623)	12,056	(424)	11,632	11,402	(230)	6,659	6,430	(229)

Virements

£000

Transfer from earmarked reserves

(225)

Allocation from Contingency

(257)

In year virements

58

(424)

**General Fund Forecast 2017/18
at 30 September 2017 - Period 6
Corporate and Community Support
Portfolio Holder - Cllr A Moring**

Forecast Outturn Variance	Year to Date Variance
a. The full budget for the post of PA to the Director of Legal & Democratic Services will not be required. £40k of the residual budget from the decommissioned Programme Office will not be required in year.	An underspend relating to the salary budget for the former Director of Corporate Services will be used to fund the Level 4 Management Review
b. An underspend due to vacant posts in the Financial Planning and Control team. A post in the Financial Planning and Control team has been vacant for over a year due to problems recruiting. This has now been filled.	
c. Vacant post	
d.	
e.	
f. Underspend resulting from a vacancy where due to market forces, the post continues to remain unfilled	
g.	
h. Income for rentals is higher than forecast due to back-rent for the café at the Forum, the Cockle Sheds at Leigh, and Borough Combination Ground.	Increase in the on-going rental streams due to the recent acquisition of the Range site and in-year rent reviews
i. Higher than budgeted Court Costs income will be partially offset by a corresponding increase to the Bad Debt Provision	
j. Based on spend to date for the Third Party Payment budget and an analysis of the previous year spend, there is expected to be a £10k underspend against NDR Collection	
k. The DWP imposes targets to avoid Administration Delay and Errors to Housing Benefit claims. It is more cost effective for the service to incur agency and overtime costs than breach these targets. Due to the potential impact to workload once Universal Credit becomes established, it is felt that contractors and agency staff should be used instead of filling established posts.	
l.	Period 6 benefits monitoring is not highlighting a significant variation to budget. The Benefits team are working with Strategic Housing and SEH to identify a methodology to allocate the DHP grant strategically

Forecast Outturn Variance	Year to Date Variance
m.	A staffing restructure, which incorporates the formation of a Business Support Unit, is pending final agreement. Charges to Thurrock and Castle Point will be increased as a result but it is too pre-emptive to forecast any underspend.
n. Contract cleaning is forecast to overspend against budget. A review is currently underway to reduce this and any amendments will be reflected in future forecasts.	
o.	Despite a pressure on the budget, no variance has been forecast at Period 6 as income is expected to increase over the autumn/winter period. In 2017-18, the income budget was increased to reflect the new Pergola Walk project. Due to a number of issues with the contractors, the start of this project has been delayed and the advanced orders cannot be factored into the income calculations until the project is completed.
p. Vacant posts	
q.	
r.	Due to the seasonal nature of weddings, income is currently higher than budget.
s.	
t.	
u.	
v. Vacant hours in the Voluntary Organisation team are expected to result in an underspend.	
w.	
x.	A fully funded restructure has yet to be finalised. Once in place increased income targets will need to be monitored closely to ensure they can be delivered in full.
y.	
z. At Period 6 there is no expenditure against the Members' Scrutiny and Conference Expenses budgets. As this is in line with last year it is expected to result in an underspend at the end of the year.	
aa. Pressure on Repairs & Maintenance and Water Services budgets at Porters	
ab. Underspend on Members' National Insurance and Chairperson Allowance budgets	
ac.	2017-18 is a fallow year for local elections with the exception of one by-election. As part of the budget process it was agreed that the underspend

Forecast Outturn Variance	Year to Date Variance
	will be transferred to the Election Reserve at year-end to cover the costs in future years.
ad.	
ae. The income budget was increased in the previous financial year, however to date the service has been unable to meet this target due to the reduced uptake by schools as they become Academies.	An underspend on the employees' budget due to vacancies is offsetting a pressure on court costs and legal fees. Work is ongoing to ensure that all relevant costs (outside of day to day business) are being recharged to the correct department.
af.	
ag.	Staff time is still to be capitalised against a variety of capital projects.

**General Fund Forecast 2017/18
at 30 September 2017 - Period 6
Housing, Planning & Sustainability
Portfolio Holder - Cllr M Flewitt**

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
Housing										
a Strategy & Planning for Housing	164	0	164	0	164	164	0	0	0	0
b Private Sector Housing	2,734	(1,056)	1,678	0	1,678	1,678	0	838	833	(5)
c Housing Needs & Homelessness	822	(534)	288	0	288	288	0	143	161	18
d Supporting People	2,508	0	2,508	0	2,508	2,508	0	1,254	1,256	2
Planning										
e Building Control	400	(410)	(10)	0	(10)	12	22	(6)	17	23
f Development Control	862	(603)	259	0	259	259	0	134	(1)	(135)
g Regional and Local Town Plan	235	0	235	0	235	235	0	118	110	(8)
Total Net Budget for Portfolio	7,725	(2,603)	5,122	0	5,122	5,144	22	2,481	2,376	(105)

Virements

Transfer from earmarked reserves
Allocation from Contingency
In year virements

£000

0

0

0

0

**General Fund Forecast 2017/18
at 30 September 2017 - Period 6
Housing, Planning & Sustainability
Portfolio Holder - Cllr M Flewitt**

Forecast Outturn Variance	Year to date Variance
a.	
b.	
c.	
d.	
e. Pressure from agency staff costs is likely to cause an overspend on the staffing budget in the Building Control team, This is being partially offset by income performing above expected levels.	Pressure from agency staff costs.
f.	Development Control income received for a large scale planning application.
g.	

**General Fund Forecast 2017/18
at 30 September 2017 - Period 6
Children and Learning
Portfolio Holder - Cllr J Courtenay**

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
Retained										
a Childrens Commissioning	935	(316)	619	82	701	701	0	355	319	(36)
b Children with Special Needs	1,149	(169)	980	0	980	1,007	27	489	504	15
c Early Years Development and Child Care Partnership	10,769	(9,562)	1,207	0	1,207	1,207	0	598	586	(12)
d Children Fieldwork Services	5,562	(135)	5,427	28	5,455	5,688	233	3,200	3,503	303
e Children Fostering and Adoption	4,546	(191)	4,355	7	4,362	4,496	134	2,181	2,538	357
f Youth Service	2,602	(1,483)	1,119	339	1,458	1,458	0	746	650	(96)
g Other Education	940	(754)	186	0	186	186	0	91	83	(8)
h Private Voluntary Independent	3,475	(120)	3,355	0	3,355	3,893	538	1,678	2,272	594
i Children Specialist Commissioning	1,751	(60)	1,691	80	1,771	1,850	79	389	497	108
j School Support and Preventative Services	28,371	(22,347)	6,024	21	6,045	6,045	0	3,018	3,068	50
k Youth Offending Service	1,906	(632)	1,274	(65)	1,209	1,209	0	602	616	14
Delegated										
l Schools Delegated Budgets	43,222	(43,222)	0	0	0	0	0	0	0	0
Total Net Budget for Portfolio	105,228	(78,991)	26,237	492	26,729	27,740	1,011	13,347	14,636	1,289

Virements

£000

Transfer from earmarked reserves
Allocation from Contingency
In year virements

459
23
10

492

**General Fund Forecast 2017/18
at 30 September 2017 - Period 6
Children and Learning
Portfolio Holder - Cllr J Courtenay**

Forecast Outturn Variance	Year to Date Variance
a.	
b. Small overspend variance on Children with Disabilities	
c.	
d. Overspend pressure on leaving care accommodation and support costs and staffing pressures in relation to teams running at full establishment, with agency cover.	Reflecting Year to date pressures on leaving care accommodation and support costs
e. Over spend pressures within Inhouse fostering care provision due to the increased numbers of children looked after and service running at increased capacity. Forecasts also indicate continued pressure on transport costs at the Marigold Assessment centre, and a marginal overspend on Adoption services.	Reflecting Year to date pressures on Inhouse fostering care provision, marigold assessment centre
f.	
g.	
h. Overspend pressure due to increased Looked after children numbers during 2016/17 and into 2017/18. Additional financial pressures are also included due to 2 high cost secured placements. Through the work of the Edge of Care team, the service is undertaking measures to reduce further numbers of Children being taken into care by supporting the family to keep the child safe at home.	Year to date overspend on PVI reflecting current financial pressures.
i.	
j. Note – whilst this report presents the Council’s financial position. It needs to be noted there are significant financial pressures in the High Needs Dedicated School Grant (DSG) block funding. This position had been highlighted to the Education Board throughout 2016/17, and at an exceptional Education Board on the 6 th July 2017 the high needs budget allocation for 2017/18 was agreed including the required savings targets. The financial pressures have continued into 2017/18 and have been recently reported at the Education Board on the 11 th October. As expected, there was considerable risk on the delivery of the 2017/18 savings to be achieved in full. The main financial pressures have risen through increased demand on Education Health And Care plan top up funding to mainstream schools including out of borough top up funding, as well as increased	

Southend Occupancy attending Southend's Special school with higher funding needs awarded to pupils. Council Officers and the Education Board are working towards a revised and consistent top up funding approach across all school settings for intended implementation from April 2018. The Education Board have also agreed, that additional funding due to High Needs block for 2018/19 will firstly be used to restore any depleted DSG reserves. The Education Board, through the advise and guidance of the Finance and Resource sub group are tasked to work on a medium term 2 year financial plan to restore financial sustainability to the DSG. Other financial pressures that need consideration, and raised at the Education Board are the risk on sustainability of the continual transfer of £0.5mil from the Schools block to Early year block (agreed for 2018/19), and potential impact this has on early year provider rates in future years if the early years wish to continue to fund the services delivered through the £0.5mil.

k.

l.

**General Fund Forecast 2017/18
at 30 September 2017 - Period 6
Health and Adult Social Care
Portfolio Holder - Cllr L Salter**

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
Adult Social Care										
a Adult Support Services and Management	224	0	224	0	224	154	(70)	112	111	(1)
b Commissioning Team	2,120	(346)	1,774	(188)	1,586	1,586	0	792	774	(18)
c Strategy & Development	1,797	(215)	1,582	22	1,604	1,604	0	881	839	(42)
d People with a Learning Disability	14,383	(1,421)	12,962	(251)	12,711	12,611	(100)	6,341	6,292	(49)
e People with Mental Health Needs	3,350	(167)	3,183	250	3,433	3,575	142	1,713	1,787	74
f Older People	28,807	(14,592)	14,215	207	14,422	14,657	235	7,193	7,318	125
g Other Community Services	2,522	(865)	1,657	66	1,723	1,723	0	861	866	5
h People with a Physical or Sensory Impairment	4,572	(1,211)	3,361	32	3,393	3,409	16	1,685	1,703	18
i Service Strategy and Regulation	124	(69)	55	0	55	55	0	27	49	22
Health										
j Public Health	6,991	(7,141)	(150)	(21)	(171)	(171)	0	(119)	(117)	2
k Drug and Alcohol Action Team	2,313	(2,230)	83	21	104	104	0	51	50	(1)
l Young Persons Drug and Alcohol Team	267	(265)	2	0	2	2	0	1	(11)	(12)
Total Net Budget for Portfolio	67,470	(28,522)	38,948	138	39,086	39,309	223	19,538	19,661	123

Virements

Transfer from earmarked reserves
Allocation from Contingency
In year virements

£000

131

22

(15)

138

**General Fund Forecast 2017/18
at 30 September 2017 - Period 6
Health and Adult Social Care
Portfolio Holder - Cllr L Salter**

Forecast Outturn Variance	Year to Date Variance
a. Health contribution towards Integrated Commissioning.	
b.	
c.	
d. Outturn forecasts are predicting the full 2017/18 PE1 Learning Disability saving delivery of £500k. The £100k under spend is in relation to day care services.	
e. Outturn on Mental Health is showing a year end pressure of £142K. This is mainly due to opening budget pressures on care package costs, particularly in residential care.	Year to date overspending largely because of higher than anticipated residential care packages.
f. The forecast overspend is reflecting budget pressures on complex intensive homecare services, direct payments and residential care. This forecast will be monitored closely during the financial year.	Pressures on homecare, direct payments and residential care packages.
g.	
h. Outturn forecasts are predicting budget pressures on complex intensive homecare services and residential care.	
i.	
j.	
k.	
l.	

**General Fund Forecast 2017/18
at 30 September 2017 - Period 6
Transport, Waste & Regulatory Services
Portfolio Holder - Cllr T Cox**

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
<u>Transport</u>										
a Highways Maintenance	9,830	(2,048)	7,782	192	7,974	7,919	(55)	3,936	4,115	179
b Bridges and Structural Engineering	412	0	412	0	412	412	0	206	199	(7)
c Decriminalised Parking	1,157	(1,666)	(509)	0	(509)	(331)	178	(238)	(92)	146
d Car Parking Management	1,031	(6,485)	(5,454)	80	(5,374)	(5,374)	0	(2,822)	(2,852)	(30)
e Concessionary Fares	3,217	0	3,217	0	3,217	3,217	0	2,364	2,361	(3)
f Passenger Transport	400	(64)	336	(3)	333	401	68	209	268	59
g Road Safety and School Crossing	234	0	234	0	234	234	0	117	116	(1)
h Transport Planning	599	(854)	(255)	0	(255)	(189)	66	(364)	(751)	(387)
i Traffic and Parking Management	503	(5)	498	(13)	485	485	0	242	255	13
<u>Waste and Cleansing</u>										
j Public Conveniences	550	0	550	5	555	520	(35)	286	238	(48)
k Waste Collection	4,393	0	4,393	222	4,615	4,415	(200)	2,302	2,192	(110)
l Waste Disposal	5,533	0	5,533	(158)	5,375	4,350	(1,025)	2,682	2,132	(550)
m Street Cleansing	1,381	(7)	1,374	(13)	1,361	1,411	50	678	695	17
n Household Recycling	486	0	486	(16)	470	470	0	234	235	1
o Environmental Care	386	(4)	382	(143)	239	211	(28)	120	89	(31)
p Waste Management	487	0	487	(10)	477	477	0	139	153	14
<u>Other Services</u>										
q Flood and Sea Defence	745	(11)	734	0	734	840	106	366	411	45
r Enterprise Tourism and Environment Central Pool	1,354	0	1,354	16	1,370	1,390	20	687	728	41
<u>Regulatory</u>										
s Regulatory Business	523	(11)	512	23	535	535	0	274	158	(116)
t Regulatory Licensing	304	(433)	(129)	227	98	98	0	(42)	(95)	(53)
u Regulatory Management	227	0	227	0	227	227	0	111	223	112
v Regulatory Protection	244	(14)	230	0	230	230	0	112	91	(21)
Total Net Budget for Portfolio	33,996	(11,602)	22,394	409	22,803	21,948	(855)	11,599	10,869	(730)

Virements

Transfer from/(to) earmarked reserves
Allocation from Contingency
In year virements

£000

223

151

35

409

**General Fund Forecast 2017/18
at 30 September 2017 - Period 6
Transport, Waste & Regulatory Services
Portfolio Holder - Cllr T Cox**

Forecast Outturn Variance	Year to date Variance
a. The winter service is currently fully stocked, primarily due to the salt which was purchased for last winter. As a result, an underspend in the current year seems likely, however budget provision is still available should there be a need to purchase more materials due to a poor winter. A small underspend is also likely on Traffic Signals due to continuing benefits of the LED upgrade. These are both offsetting the potential shortfall in income generated from licenses.	There is currently a shortfall in the income generated from licenses and also for recharging the cost of works in relation to road traffic incidents.
b.	
c. A drop in the number of Parking Charge Notices issued for non-compliance has resulted in a fall in projected income levels. The service is working with the contractor to ensure this is as a result of increased compliance and not underperformance.	A drop in the number of Parking Charge Notices issued for non-compliance has resulted in a fall in income.
d.	
e.	
f. Costs of security requirements at the Travel Centre continue to be above the budget provision available.	Costs of security requirements at the Travel Centre continue to be above the budget provision available.
g.	
h. Costs of additional streetworks inspectors has caused an overspend. These inspectors were employed during a changeover from using contractor staff to employing permanent staff. This arrangement ended in September 2017.	South Essex Active Travel programme currently behind the anticipated spend profile for the grant. EU grant funding for the SUNRISE project has been received at the outset, corresponding expenditure will be spread over the remainder of the year.
i.	
j. Due to a review of meter readings within Public Conveniences, a number of credit notes have been received in relation to costs incurred in previous years.	Due to a review of meter readings within Public Conveniences, a number of credit notes have been received in relation to costs incurred in previous years.
k.	
l. As a result of the Waste Mechanical Biological Treatment facility (MBT) remaining in a commissioning phase for longer than anticipated, the gate fee is still at a reduced rate which will result in a significant underspend this year. Our future waste disposal options are still being discussed with Essex	As a result of the Waste Mechanical Biological Treatment facility (MBT) remaining in a commissioning phase for longer than anticipated, the gate fee is still at a reduced rate which will result in a significant underspend this year. Our future waste disposal options are still being discussed with Essex

County Council and as such, disposal costs in future years remain unquantified.

Due to changes in how the authority processes food waste, the organisation now generates income from this waste stream and this is having a positive effect on the waste budget.

County Council and as such, disposal costs in future years remain unquantified.

m.

n.

o. Due to changes in staffing arrangements, standby pay is no longer paid to staff.

p.

q. Costs have been incurred due to the storage of spoil in relation to the flood defence scheme and the servicing of pumping stations across the Borough for which there is no budget provision.

Costs have been incurred due to the storage of spoil in relation to the flood defence scheme and the servicing of pumping stations across the Borough.

r. Staff savings will not be achieved this financial year resulting in a staffing pressure. This is expected to be addressed in time for the 2018/19 financial year.

s.

t.

u.

v.

**General Fund Forecast 2017/18
at 30 September 2017 - Period 6
Technology
Portfolio Holder - Cllr T Byford**

Service	Gross Expend £'000	Gross Income £'000	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
Information Communications and a Technology	5,354	(971)	4,383	157	4,540	4,540	0	2,346	2,492	146
Total Net Budget for Portfolio	5,354	(971)	4,383	157	4,540	4,540	0	2,346	2,492	146

Virements

Transfer from/(to) earmarked reserves	£000 157
Allocation from Contingency	0
In year virements	0
	<u>157</u>

**General Fund Forecast 2017/18
at 30 September 2017 - Period 6
Technology
Portfolio Holder - Cllr T Byford**

Forecast Outturn Variance	Year to date Variance
a.	As at Period 6 an estimated £90k salary costs have been identified as Capital expenditure or are to be recharged to other budget areas. To mitigate any overspend, it has been agreed that a further £130k can be drawdown from the Special Corporate Projects Reserve, against ICT projects (which were identified in 2015-16 but have not yet been finalised).

Housing Revenue Account Forecast 2017/18

at 30 September 2017 - Period 6

Deputy Chief Executive - Simon Leftley

Description	Original Budget £'000	Virement £'000	Latest Budget £'000	Expected Outturn £'000	Forecast Variance £'000	Budget to Date £'000	Spend to Date £'000	To Date Variance £'000
a Employees	215	0	215	215	0	0	0	0
b Premises (Excluding Repairs)	732	0	732	761	29	366	331	(35)
c Repairs	4,831	0	4,831	4,831	0	2,601	2,601	(0)
d Supplies & Services	68	0	68	68	0	34	5	(29)
e Management Fee	5,827	0	5,827	5,827	0	3,138	3,138	0
f MATS	1,124	0	1,124	1,124	0	562	562	0
g Provision for Bad Debts	383	0	383	383	0	0	0	0
h Capital Financing Charges	11,364	0	11,364	11,368	4	5,684	5,686	2
Expenditure	24,544	0	24,544	24,577	33	12,385	7,360	(62)
i Fees & Charges	(393)	0	(393)	(393)	0	(196)	(100)	96
j Rents	(26,673)	0	(26,673)	(26,923)	(250)	(13,336)	(13,477)	(141)
k Other	(277)	0	(277)	(276)	0	(261)	(276)	(15)
l Interest	(135)	0	(135)	(195)	(60)	(68)	(98)	(30)
m Recharges	(459)	0	(459)	(459)	0	(230)	(146)	84
Income	(27,936)	0	(27,936)	(28,246)	(310)	(14,091)	(9,660)	(6)
n Appropriation to Earmarked reserves	3,392	0	3,392	3,609	277	3,392	3,392	0
o Statutory Mitigation on Capital Financing	0	0	0	0	0	0	0	0
Net Expenditure / (Income)	0	0	0	(60)	0	1,686	1,091	(68)
Use of Reserves								
Balance as at 1 April 2017	3,502	0	3,502	3,502	0			
Use in Year	0	0	0	0	0			
Balance as at 31 March 2018	3,502	0	3,502	3,502	0			

Housing Revenue Account Forecast 2017/18
at 30 September 2017 - Period 6
Deputy Chief Executive - Simon Leftley

Forecast Outturn Variance	Year to Date Variance
a.	
b. Resident patrol services at Victoria Ward partially offset by lower council tax on void properties.	
c.	
d.	
e.	
f.	
g.	
h. Interest on internal borrowing.	
i.	
j. Rental income is higher than estimated because of a lower number of voids than allowed for in the budget.	
k.	
l. HRA's share of interest received on investments is higher than estimated in the budget.	
m.	
n. Underspend will be transferred to the HRA capital investment reserve.	
o.	



**Capital Programme Budget
Monitoring 2017/18**

Period 6

**as at 30th September 2017
Departmental Summary**

Capital Programme Monitoring Report – September 2017

1. Overall Budget Performance

The revised Capital budget for the 2017/18 financial year is £95.571million which includes all changes agreed at June Cabinet. Actual capital spend at 30th September is £27.790million representing approximately 29% of the revised budget. This is shown in Appendix 1. (Outstanding creditors totalling £0.836million have been removed from this figure).

The expenditure to date has been projected to year end and the outturn position is forecast to reflect the Project Manager's realistic expectation. This is broken down by Department as follows:

Department	Revised Budget 2017/18 £'000	Outturn to 30 September 2017/18 £'000	Expected outturn 2017/18 £'000	Latest Expected Variance to Revised Budget 2017/18 £'000	Previous Expected Variance to Revised Budget 2017/18 £'000
Chief Executive	24,094	13,097	17,464	(6,630)	(3,565)
People	16,709	2,617	9,278	(7,431)	(882)
Place	42,660	10,078	28,984	(13,676)	(1,660)
Housing Revenue Account (HRA)	12,108	1,998	10,608	(1,500)	-
Total	95,571	27,790	66,334	(29,237)	(6,107)

The capital programme is expected to be financed as follows:

Department	External Funding			Total Budget £'000
	Council Budget £'000	Grant Budget £'000	Developer & Other Contributions £'000	
Chief Executive	24,088	-	6	24,094
People	5,300	11,393	16	16,709
Place	28,905	11,317	2,438	42,660
Housing Revenue Account (HRA)	11,635	-	473	12,108
Total	69,928	22,710	2,933	95,571
As a percentage of total budget	73.1%	23.8%	3.1%	

The funding mix for the total programme could change depending on how much grant and external contributions are received by the Council by the end of the year.

The grants and external contributions position to 30th September is as follows:

Department	Grant Budget £'000	Developer & Other Contributions Budget £'000	Total external funding budget £'000	External funding received £'000	External funding outstanding £'000
Chief Executive	-	6	6	-	6
People	11,393	16	11,409	4,388	7,021
Place	11,317	2,438	13,755	9,056	4,699
Housing Revenue Account (HRA)	-	473	473	473	-
Total	22,710	2,933	25,643	13,917	11,720

2. Department Budget Performance

Department of the Chief Executive

The revised capital budget for the Department of the Chief Executive is £24.094million. The budget is distributed across various scheme areas as follows

Department of the Chief Executive	Revised Budget 2017/18 £'000	Outturn to 30 September 2017/18 £'000	Expected outturn 2017/18 £'000	Latest Forecast Variance to Year End 2017/18 £'000	Previous Forecast Variance to Year End 2017/18 £'000
Asset Management (Property)	23,319	12,889	16,689	(6,630)	(3,565)
Cemeteries & Crematorium	492	208	492	-	-
Subtotal	23,811	13,097	17,181	(6,630)	(3,565)
Priority Works (see table)	283	-	283	-	-
Total	24,094	13,097	17,464	(6,630)	(3,565)

Priority Works	£'000
Budget available	500
Less budget allocated to agreed schemes	(217)
Remaining budget	283

Actual spend at 30th September stands at £13.097million. This represents 54% of the total available budget.

Asset Management (Property)

A budget of £170k in relation to Seaways will be included in the November Cabinet report as a carry forward request as the payment for the unconditional agreement is not anticipated until summer 2018.

The demolition of the former toilets at Darlows Green is currently being specified and is expected to start in early 2018. It is likely that the majority of the works will be carried out from April onwards therefore £40k of the current budget will be included as a carry forward request in the report to November Cabinet.

Following the purchase of the former gas works site on 21st July, the remaining budget of £2million is required for remediation works which are planned to take place in 2019/20. This budget will therefore be included in the November Cabinet report as a carry forward request.

Planning consent has now been granted for the Library Car Park reconstruction and enhancement scheme but the tender process has been delayed resulting in an expected

start date of April 2018. Due to this delay, budget of £3.861million will be included as a carry forward request in the report to November Cabinet.

A scheme to enable the Council to take advantage of any opportunities to acquire commercial properties along Southchurch Road if they come to the market currently has a provision of £500k in 2017/18. No property deals have currently been agreed therefore the full budget of £500k will be included as a carry forward request in the report to November Cabinet.

Planning, building control and the tender process required for the works on Pier Arches toilets is underway and works on site are anticipated for January 2018. £30k of the current budget will be included in the November Cabinet report as a carry forward request.

The remaining budget of £29k on the Thorpe Hall Avenue Toilet Refurbishment scheme is no longer required therefore the full budget will be removed in the report to November Cabinet.

Cemeteries and Crematorium

Landscaping works are being finalised and the site tidied on the plot of land identified in Sutton Road Cemetery.

The final solution has been decided for the boiler replacement at Southend Crematorium and this is now going through the tender process. Works are scheduled for December.

Priority Works

The Priority works provision budget currently has £283k remaining unallocated.

Summary

Carry forward requests to be included in the report to November Cabinet include £170k for Seaways, £40k for Darlows Green former WCs demolition, £2million for Land Acquisition works, £3.861million for Library Car Park Reconstruction and Enhancement, £500k for Queensway Commercial Property and £30k for Pier Aches Toilets Waterproofing Solution.

The £29k budget on Thorpe Hall Avenue Toilet Refurbishment will be removed from the capital programme.

Department for People

The revised Department for People budget totals £16.709million.

Department for People	Revised Budget 2017/18 £'000	Outturn to 30 September 2017/18 £'000	Expected outturn 2017/18 £'000	Latest Expected Variance to Year End 2017/18 £'000	Previous Expected Variance to Year End 2017/18 £'000
Adult Social Care	1,758	79	627	(1,131)	(882)
General Fund Housing	3,246	492	1,510	(1,736)	-
Children & Learning Other	64	14	-	(64)	-
Condition Schemes	704	327	704	-	-
Devolved Formula Capital	173	172	173	-	-
Early Years	536	90	536	-	-
Primary and Secondary School Places	10,228	1,443	5,728	(4,500)	-
Total	16,709	2,617	9,278	(7,431)	(882)

Actual spend at 30th September stands at £2.617million. This represents 16% of the total available budget.

Adult Social Care

The Community Capacity grant is used to enable vulnerable individuals to remain in their own homes and to assist in avoiding delayed discharges from hospital. Plans for 2017/18 include project management for social care redesign, costs of sheltered housing review outcomes, development of independent living centre and investment in technology and equipment to promote independence. Total spend of £450k is forecast for 2017/18 therefore an accelerated delivery request of £4k will be included in the report to November Cabinet.

The majority of the works on the redevelopment of the Priory site will take place in 2018/19 therefore a large proportion of the budgets on the two Priory schemes will be included in the report to November Cabinet. These total £936k.

Plans for the Mental Health funding budget include a technology project to assist people with mental health. This project is likely to take place during 2018/19 therefore the full budget of £36k will be included as a carry forward request in the report to November Cabinet.

In individual has been identified for the use of the Transforming Care Housing budget of £163k but this is unlikely to commence until 2018/19. The full budget will therefore be included as a carry forward request in the report to November Cabinet.

General Fund Housing

The Private Sector Renewal scheme is in place to ensure that the private sector stock is kept in a good condition. £615k of the current budget will be included as a carry forward request in the report to November Cabinet.

The Private Sector Housing Works in Default scheme is currently planning for 2018/19 spend therefore the full budget of £138k will be included in the November Cabinet report as a carry forward request.

The £16k budget on the Warmer Health Homes scheme will be removed from the capital programme at November Cabinet as there are no further works planned.

The Empty Dwellings Management scheme is in place to fund works authorised under an Empty Dwellings Management Order (EDMO) to bring long term empty homes back into use and to a habitable standard. Plans are being made for 2018/19 therefore the full budget of £357k will be included in the report to November Cabinet as a carry forward request.

The Disabled Facilities scheme is programmed to spend around £1.5million in 2017/18 therefore the remaining budget of £610k will be included as a carry forward request in the report to November Cabinet.

Children & Learning Other Schemes

Retentions have now been paid Kingsdown Special School roof works so this scheme is now complete.

The full £64k budget on the Short Breaks for Disabled Children scheme will be carried forward in the report to November Cabinet to enable suitable plans to be made for the remainder of this grant.

Condition Schemes

A budget of £704k has been allocated to address larger conditions in schools where the cost is over the schools capabilities to fund. Most of these works have been undertaken over the school summer holidays to minimise disruption to the schools. Retentions of £20k are being held for works completed last year at seven primary schools.

Devolved Formula Capital

This is an annual devolution of dedicated capital grant to all maintained schools. The grant for 2017/18 is £173k. This grant amount will reduce as further maintained schools convert to academy status.

Primary and Secondary School Places

The primary expansion programme is now complete with final retention payments of £69k being held against five projects until the twelve month snagging period is over. A watching brief of demand against availability will be kept. If a need is identified, a further expansion of primary places will be explored to ensure that the council's statutory duty to provide a good school place for all those that request it can be met.

A secondary expansion programme is progressing to ensure that the extra places supplied in primary are matched in secondary as they are needed. The contractors are currently on site at Shoeburyness High School. St Thomas Moore are entering planning stage and one other secondary school is progressing a feasibility study. Works at Wentworth Road site and Southchurch High School are commencing during October. A carry forward request of £4.5million will be included in the report to November Cabinet to continue the scheme into 2018/19.

Summary

Carry forward requests to be included in the report to November Cabinet are LATC Delaware and Priory for £839k, Mental Health funding for £36k, Transforming Housing Care for £163k, Priory House Condition Works for £97k, Disabled Facilities Grant for £610k, Private Sector Renewal for £615k, Private Sector Renewal Works in Default for £138k, Short Breaks for Disabled Children for £64k, Empty Dwelling Management for £357k and School Improvement and Provision for Secondary School Places for £4.5million.

An accelerated delivery request of £4k will also be included for the Community Capacity scheme.

The £16k budget on Warmer Healthy Homes will be removed from the Capital Programme in the November Cabinet report.

Department for Place

The revised capital budget for the Department for Place is £42.660million. This includes all changes approved at June Cabinet. The budget is distributed across various scheme areas as follows:

Department for Place	Revised Budget 2017/18 £'000	Outturn to 30 September 2017/18 £'000	Expected outturn 2017/18 £'000	Latest Expected Variance to Year End 2017/18 £'000	Previous Expected Variance to Year End 2017/18 £'000
Culture	5,577	332	2,217	(3,360)	-
ICT Programme	4,914	1,371	3,389	(1,525)	(210)
Enterprise, Tourism & Regeneration	6,371	1,824	6,838	467	-
Southend Pier	3,767	489	2,478	(1,289)	-
Coastal Defence & Foreshore	923	101	277	(646)	(275)
Highways and Infrastructure	6,414	3,224	6,339	(75)	-
Parking Management	612	72	492	(120)	-
Section 38 & 106 Agreements	2,293	47	854	(1,439)	(225)
Local Transport Plan	2,974	772	1,698	(1,276)	-
Local Growth Fund	5,477	1,514	3,582	(1,895)	-
Community Safety	420	-	20	(400)	-
Transport	540	51	200	(340)	-
Energy Saving Projects	2,378	281	600	(1,778)	(950)
Total	42,660	10,078	28,984	(13,676)	(1,660)

Actual spend at 30th September stands at £10.078million. This represents 24% of the total available budget.

Culture

Roof repairs at Belfairs Swim Centre are to take place in 2018/19 as part of a new capital bid being put forward therefore £40k of the current budget will be included as a carry forward request in the report to November Cabinet.

A delay in the results of the Geo-Technical surveys means that the works on Belton Hill Steps will not take place until 2018/19. £1.467million of the current budget will be included as a carry forward request in the report to November Cabinet.

Design works are being undertaken at the Central Museum. These works will continue into 2018/19 therefore £120k of the budget will be included as a carry forward request in the November Cabinet report.

Further design works have been commissioned on the external refurbishment works at the Cliffs Pavilion. £250k of the budget will be included as a carry forward request in the November Cabinet report to carry out these works.

Procurement is pending on the works for Energy Improvements in Culture Property Assets. £55k of the budget will be included as a carry forward request in the report to November Cabinet as it is expected that procurement will complete by year end.

Design works are now underway at Leigh Library with the majority of the works programmed for 2018/19. A carry forward request of £156k will be in the November Cabinet report as a carry forward request.

The technical design contract has been awarded for the New Museum scheme and work is gearing up towards the gateway review in spring 2018. £750k of the budget will be included as a carry forward request in the report to November Cabinet.

Work is underway on design for the air handling units at the Palace Theatre but issues with the listed building status are causing delays and it is unlikely these issues will be resolved this financial year to enable the scheme to be completed. £220k of the budget will be included as a carry forward request in the November Cabinet report to enable the works to be programmed for 2018/19.

Works on the publication for the Prittlewell Prince research are currently being finalised by the Museum of London Archaeology but it is unlikely to be published in 2017/18. The full budget of £38k will therefore be included in the report to November Cabinet as a carry forward request.

The Prittlewell Prince Storage scheme is occurring alongside the research and will not be required until the publication has been finalised. Therefore the full budget of £35k will also be included as a carry forward request.

£100k match funding for a bid on Southchurch Hall is currently at the technical design stage. £95k will be included in the November Cabinet report as a carry forward request to progress the scheme further.

A budget of £20k for works at Southchurch Park Bowls Pavilion has been identified as a match funding contribution to aid a bid to Sport England. The Council are currently working with the Bowls Club on supporting the bid and the full budget will be included as a carry forward request in the report to November Cabinet to ensure the match funding is available should the bid prove successful.

The scheme to replace various playground gates within the borough's play areas to enable compliance with health and safety recommendations is currently at the procurement stage with plans to progress the scheme once this is complete. £64k of the current budget will be included as a carry forward request in the report to November Cabinet.

Some issues with the performance of materials on the Southchurch Park Tow Path scheme has delayed the project slightly therefore £50k of the current budget will be included in the November Cabinet report as a carry forward request.

ICT

A budget of £100k has been agreed to enable the Council's network to deliver N3 services to allow service such as SystemOne to be delivered over the Council's network and CareFirst to be delivered over the local NHS network to enable cross-site working and joint delivery of services. This scheme is currently on hold pending review of accommodation

use by the Council and the full budget will be included as a carry forward request in the report to November Cabinet.

A scheme to support the migration of core corporate application and their databases to the newly built ICT infrastructure is subject to the timing of the completion of the Datacentre. This is unlikely to commence before the end of the financial year therefore the full budget of £75k will be included in the November Cabinet report as a carry forward request.

Spend for the ICT Intelligence Hub will be incremental across the next few years. Supplier engagement has commenced and a new link has been put in place between Civic one and Tickfield. £450k of the current budget will be included as a carry forward request in the report to November Cabinet.

The scheme for the Digitisation of Paper Records is currently awaiting the outcome of the review of transformation output on paperless processes therefore the full budget of £45k will be included in the report to November Cabinet as a carry forward request.

Trials have been taking place on remote mobility software to allow staff to work from home more securely. To enable the trials to continue into 2018/19, £45k of the current budget will be included as a carry forward request in the November Cabinet report.

The progress of the Phone Migration scheme has been delayed following the review of One-Essex Telephony with Essex and Thurrock for a joint telephony programme. The full budget of £80k will be included in the report to November Cabinet as a carry forward request.

Delay to the Server Room Migration project has had a knock on effect on the Mobile Device End Point Protection Replacement therefore the full budget of £90k will be included as a carry forward request in the report to November Cabinet.

The title of the Place Business Transformation in End to End Reporting scheme has been changed to Channel Shift and this scheme will be moved to the Department of the Chief Executive at November Cabinet. A supplier has now been appointed and phase one has been scoped and agreed for delivery in December 2017 with the final part of this phase in March 2018. Phase two will continue in the next financial year therefore a carry forward request of £265k will be included in the report to November Cabinet.

The development of the Liquid Logic Case Management System scheme is on track to be delivered in line with the revised schedule. The live data warehouse build has been completed for both Childrens and Adults and further data migration works are underway.

Further carry forwards are required for the Central Government IT Security Compliance for £40k and the Wireless Borough and City Deal for £335k and these will be included in the report to November Cabinet.

Enterprise, Tourism & Regeneration

The Regeneration projects include all the work currently taking place on the City Deal Incubation Centre, Airport Business Park and Queensway.

Local Growth Funding (LGF) of £3.2million for the Airport Business Park to support the delivery of on-site infrastructure and the relocation of Westcliff Rugby Club was spent by 31st March 2017 as per the grant conditions. The Westcliff Rugby Club relocation agreement is not yet complete although most issues have now been resolved and the build contract is expected to be let during October 2017. Roads and utilities design and procurement work continues and the innovation centre advisor appointments are underway.

A re-profiling exercise has taken place with the Local Enterprise Partnership and an accelerate delivery request of £1.042million will be included in the report to November Cabinet.

Project lead and support roles are now in place for the Better Queensway scheme Consultation is scheduled to commence in October and to run until December with reporting and feedback in early 2018. A carry forward request of £575k will be included as a carry forward request in the report to November Cabinet.

Southend Pier

Design works are currently progressing for the Southend Pier Entrance Enhancement scheme and works are likely to continue into 2018/19. A carry forward request of £100k will be included in the report to November Cabinet.

Tender evaluation is currently in progress in conjunction with procurement for a structural consultant on phase two of the Prince George extension and the timber outer pier head works which will be commencing shortly. The current spend projections are subject to favourable weather conditions. A proportion of these budgets for £939k and £250k respectively will be included in the report to November Cabinet as a carry forward request.

Coastal Defence and Foreshore

A budget for improving the resilience of the borough to flooding from extreme weather events has been included in the 2017/18 capital programme. Works have now commenced at Harp House and the other main areas to be worked on include the airport, City Beach and Shoebury Common. £125k of this budget will be included as a carry forward request in the report to November Cabinet.

The cliff slip investigation works are continuing with feasibility studies to be carried out to the west of Clifton Drive. This scheme is currently with procurement awaiting the tender for a Geo-Technical consultant therefore a carry forward request of £246k will be included in the report to November Cabinet.

Spend of £50k is anticipated on the Shoebury Common Sea Defence scheme this financial year therefore a carry forward request of £275k will be included in the report to November Cabinet.

Highways and Infrastructure

An allocation of £102k has been received from the Department for Transport for the maintenance of pot holes across the borough. The rest of the Highways Maintenance programme is underway and will continue for the remainder of the financial year.

The Street Lighting budget is a multi-million pound, multi-year scheme to be part funded by the Challenge fund from the Department for Transport. The Department for Transport have agreed a revised completion date of 31st March 2018 with a programme being developed to spend the remaining funds.

The Cinder Path scheme is still at the discussion stage with Network Rail and the full budget of £75k will be included as a carry forward request in the report to November Cabinet.

Parking Management

An updated parking strategy has been commissioned which will form the basis of improvement plans to the borough car parks. Feedback from the recent review is currently

being assessed for any upgrade requirements. £120k of the current budget will be included in the November Cabinet report as a carry forward request to continue the scheme into 2018/19.

Section 38 and Section 106 Schemes

There are a number of S38 and S106 schemes all at various stages. Some of the larger schemes include works around Acacia Drive, Bellway Prittlebrook, Essex House and Hinguar.

Various schemes are scheduled to be carried out in 2018/19 therefore a carry forward request of £624k will be included in the report to November Cabinet for these schemes. Budgets of £318k will be removed from the capital programme as these funds have already been accounted for within the Schools programme.

S106 General Fund Housing schemes totalling £497k will be transferred to the Department of Place in the report to November Cabinet and these budgets will then be carried forward into 2018/19.

Local Transport Plans (LTP Schemes)

The Local Transport Plan schemes cover various areas including better networks, traffic management, better operation of traffic control systems and bridge strengthening.

The plan to upgrade more Automatic Vehicle Location (AVL) screens has now commenced and new Real Time Passenger Information (RTPI) screens are on order and will be installed before year end.

A carry forward request of £1.276million across the LTP schemes will be included in the report to November Cabinet as a carry forward request following agreement from the Department for Transport that these funds are not ring-fenced in year.

Local Growth Fund

The A127 Growth Corridor projects will support the predicted growth associated with London Southend Airport and the Joint Area Action Plan (JAAP) proposals developed by Southend, Rochford and Essex County Councils to release land and create 7,380 high value jobs. The improvement will also support background growth of Southend and Rochford.

The final business case for A127 Kent Elms junction improvements has been approved by the South East Local Enterprise Partnership and all funding has been received.

Worked commenced at Kent Elms on 21st November 2016 and a dedicated Public Liaison Officer is in place. There has been a delay to National Grids works which has had a knock on effect causing delay to completing BT diversions. The BT diversions have caused a delay to the new outbound lane. Three lanes inbound and two new pedestrian crossings were in place at the end of June. The new footbridge will be in place this financial year.

Options are being prepared to put forward for the business case at the Bell junction and air quality implications are to be investigated. A draft engagement and consultation document has been prepared and is to be updated. Air quality specialist work has now commenced.

Local Growth Funds of £1.895million have been reprofiled and will be included in the November Cabinet report as a carry forward request.

Community Safety

Whilst the CCTV Equipment Renewal scheme is moving forward with consultation, the implementation is likely to be delayed into 2018/19 with £400k of the current budget included as a carry forward request in the report to November Cabinet. The scheme ties in with the development of the Southend Intel Hub and the process for testing any camera solutions to ensure future fit for purpose and the subsequent procurement process with take the scheme beyond March 2018.

Transport

The road safety audit stage three has now been reviewed on the A127 Tesco junction improvements with minor adjustments are now complete. Works to the steps at Strawberry Fields are yet to be completed. A carry forward request of £300k will be included in the report to November Cabinet.

Southend Transport Model is an on-going scheme to support various multi modal transport projects. A review of the model is complete with options on updating the model to be considered. A carry forward request of £40k will be included in the report to November Cabinet.

Energy Saving Projects

Several projects have been identified from the energy efficiency budget. The remaining £640k budget will be included as a carry forward request in the report to November Cabinet.

Procurement documents are in the process of being drafted for legal support for the site agreements as part of the Solar PV scheme. £924k of this budget will be required next financial year therefore a carry forward request will be included in the report to November Cabinet.

An energy project for Tickfield is currently being worked on as part of the Schools and Council Buildings Solar PV scheme. £214k of this budget will be required in 2018/19 therefore a carry forward request will be included in the report to November Cabinet.

Summary

Carry forward requests to be included in the report to November Cabinet are Belfairs Swim Centre for £40k, Belton Hills Steps for £1.467million, Central Museum Works for £120k, Cliffs Pavilion External Refurbishment Works for £250k, Energy Improvements in Culture Property Assets for £55k, Library Review for £156k, New Museum Gateway Review for £750k, Palace Theatre Air Handling Units for £220k, Playground Gates for £64k, Prittlewell Prince Research for £38k, Prittlewell Price Storage for £35k, Pump Priming for £95k, Southchurch Park Bowls Pavilion for £20k, Southchurch Park Tow Path for £50k, ICT Priority Works N3 for £100k, Central Government IT Security Compliance for £40k, Core Application and Database Migration for £75k, Intelligence Hub for £450k, Digitisation of Paper Records for £45k, Mobile Working and Enterprise Mobility for £45k, Phones Migration and Retender for £80k, Mobile Device End Point and Protection Replacement for £90k, Channel Shift for £265k, Wireless Borough and City Deal for £335k, Southend Pier Entrance Enhancement for £100k, Southend Pier Prince George Extension for £939k, Southend Pier Timber Outer Pier Head for £250k, Cliff Slip Investigation works for £246k, Improving Resilience of the Borough to flooding from Extreme Weather Events for £125k, Shoebury Common Sea Defence Scheme for £275k, Cinder Path for £75k, Improved Car Park Signage and Guidance Systems for £120k, Better Queensway Regeneration for

£575k, S106, S278 and S38 schemes for £1.121million, LTP schemes for £1.276million, Local Growth Funds for £1.895million, A127 Junction Improvements for £300k, Southend Transport Model for £40k, CCTV Equipment Renewal for £400k, Energy Efficiency Projects for £640k, Schools and Council Buildings Solar PV for £214k and Solar PV Projects for £924k.

An accelerated delivery request of £1.042million will be included for the Airport Business Park.

Budgets totalling £318k will be removed from the capita programme in relation to S106 schemes.

Housing Revenue Account

The revised budget for the Housing Revenue Account capital programme for 2017/18 is £12.108million. The latest budget and spend position is as follows:

Housing Revenue Account	Revised Budget 2017/18 £'000	Outturn to 30 September 2017/18 £'000	Expected outturn 2017/18 £'000	Forecast Variance to Year End 2017/18 £'000	Previous Forecast Variance to Year End 2017/18 £'000
Decent Homes Programme	7,703	1,775	6,703	(1,000)	-
Council House Adaptations	565	174	565	-	-
Sheltered Housing	345	-	345	-	-
Other HRA	3,495	49	2,995	(500)	-
Total	12,108	1,998	10,608	(1,500)	-

The actual spend at 30th September of £1.998million represents 17% of the HRA capital budget.

Decent Homes Programme

The capital programme is progressing albeit slightly slower than planned due to extended mobilisation periods which have been required by various contractors and delays in companies returning their signed contracts. The £2million reprofiled for fire safety works has been partly allocated to completing the remaining two high rise blocks at Queensway however the remaining £1million will be included as a carry forward request in the report to November Cabinet to be used to undertake further fire safety works to medium rise blocks.

Council House Adaptions

This budget relates to minor and major adaptations in council dwellings. Spend depends on the demand for these adaptations and works are currently in progress for 2017/18.

Sheltered Housing

This budget is to be used in conjunction with the Sheltered Housing review.

Other HRA

The housing construction scheme is continuing with the Council's approved contractor having completed the required highways works and also the demolition of the garages at Rochford Road. The application to divert the culvert has now been lodged with Anglian Water and it is anticipated that the outcome will be received in mid-October. The tender for the overall build contractor will be extended to early November to accommodate this

change. Further consultation has been undertaken with both residents and members to keep them up to date with the progress of the project.

A scheme for the acquisition of tower block leasehold properties currently has a budget of £500k in 2017/18. This budget will be included as a carry forward request in the report to November Cabinet.

Summary

Carry forward requests for Common Areas Improvements for £1million and Acquisition of Queensway Tower Block Leaseholds for £500k will be included in the report to November Cabinet.

Summary of Capital Expenditure at 30th September 2017

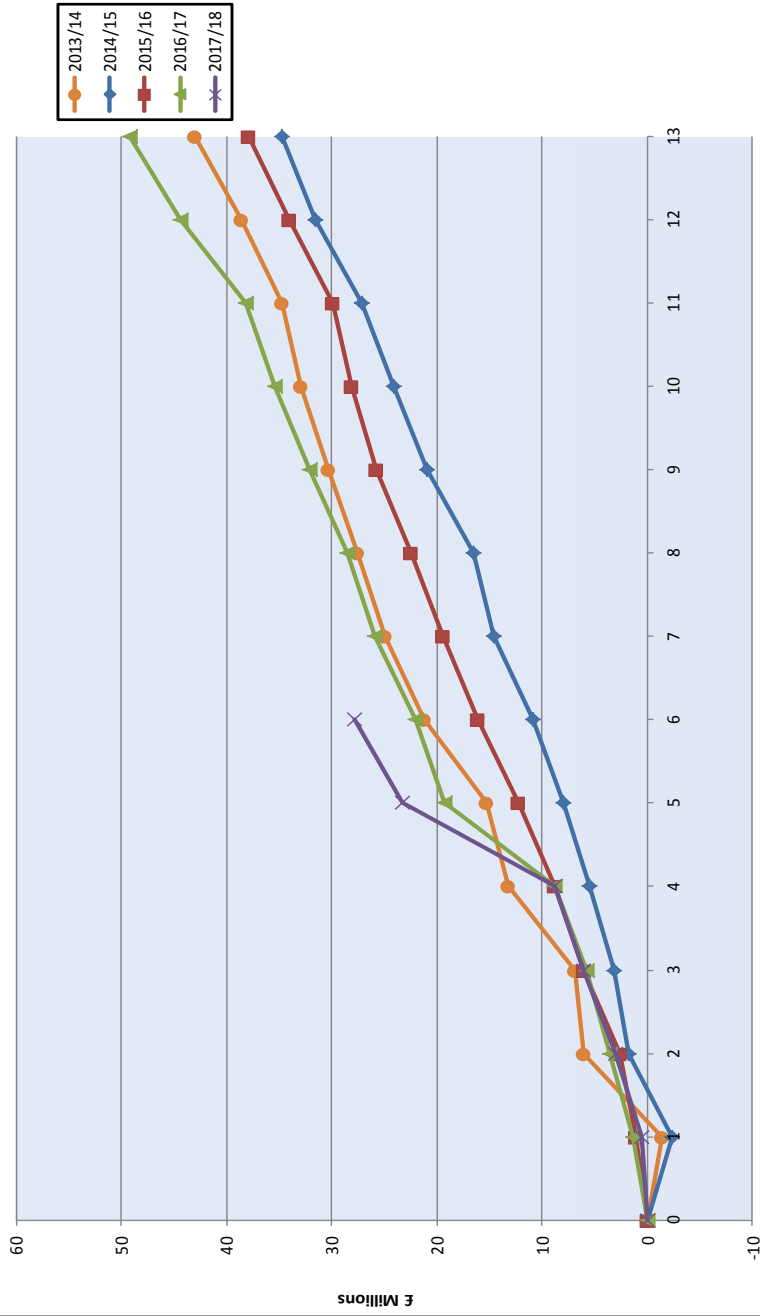
Appendix 1

	Original Budget 2017/18 £000	Revisions £000	Revised Budget 2017/18 £000	Actual 2017/18 £000	Forecast outturn 2017/18 £000	Forecast Variance to Year End 2017/18 £000	% Variance
Chief Executive	6,400	17,694	24,094	13,097	17,464	(6,630)	54%
People	13,582	3,127	16,709	2,617	9,278	(7,431)	16%
Place	48,140	(5,480)	42,660	10,078	28,984	(13,676)	24%
Housing Revenue Account	8,610	3,498	12,108	1,998	10,608	(1,500)	17%
	76,732	18,839	95,571	27,790	66,334	(29,237)	29%
Council Approved Original Budget - February 2017							
	76,732						
Chief Executive amendments	18,352						
People amendments	(1,041)						
Place amendments	(310)						
HRA amendments	4,864						
Carry Forward requests from 2016/17	7,040						
Accelerated Delivery requests to 2016/17	(856)						
Budget re-profiles (June Cabinet)	(11,927)						
New external funding	2,717						
Council Approved Revised Budget - June 2017	95,571						

Actual compared to Revised Budget spent is £27.790M or 29%

Appendix 2

Capital programme Delivery
Cumulative Capital Expenditure 2013/14 to 2017/18



Year	Outturn £m	Outturn %
2012/13	61.0	97.9
2013/14	43.3	93.8
2014/15	34.8	83.8
2015/16	37.9	97.0
2016/17	48.8	89.0